



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 6 March 2018

8.00pm, St Nicholas Church Hall, Winsley

Parish Councillors Present: Ed Gilby (Chair), John Barnes, Ian Berry, Robin Davies, David Elstone, Zoe Elstone, Johnny Kidney, Linda Ladner, Richard Warren

Apologies: Jane Baddeley

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: Four

132. **Declarations of Interest**
None.

133. **Minutes of Meeting**
The minutes of the meeting held on 6 February 2018 were signed as a true record.

134. **Public Participation**
Members of the public wished to speak about the proposed modifications to the canal bridge area and the Winsley Hill canal footbridge project and it was agreed that comments would be taken under the relevant agenda items.

135. **Planning**
135.1 18/01677/FUL 26 Poston Way, BA15 2NJ: Single storey kitchen extension. An application for the build had been approved previously; this application related to a change in external material.
Supported.
135.2 18/01324/TPO 177 Ashley Lane, BA15 2HR: Removal of Cedar tree.
Supported.

136. **Clerk's Report on Matters Arising**
The Chair reported on progress with actions arising from the last meeting, noting that:
Minute 121: Cllr Baddeley's report on the meeting with Winsley Primary School had been circulated to all councillors.
Minute 126: Cllr Elstone would arrange an alternative date for a litter pick as part of the Great British Spring Clean, which had been postponed due to snow.
Minute 127: The Governance Advisory Group had met to plan the Parish Annual Meeting and information had been circulated to councillors.

137. **Police Report**
A report by PCSO Andrew MacLachlan had been circulated. There were no crimes of note reported in the area.

138. **Unitary Authority Councillor Report**
Cllr Kidney reported that:

- The next Bradford on Avon Area Board would take place on 7 March 2018 from 6.30pm at Dorothy House. Cllr Gilby, as Chair of the Parish Council, would provide a short introduction to the area and members of Winsley Hill Traffic Action Group would present a community grant fund request;
- The Great British Spring Clean had been rescheduled to the weekend of 24/25 March 2018;

- Wiltshire Council's 2018/19 budget had been approved, including an increase in Council Tax;
- The first phase of the 'Clean up Wiltshire' campaign, focusing on reporting flytipping, was ending and the next phase, tackling 'food on the go' waste, was being launched.
- Wiltshire Council was introducing social care services targeted at supporting older people to stay out of hospital or enabling them to leave hospital more quickly.

139. **Community Right to Bid for Assets of Community Value**

Consideration of the Community Right to Bid process had arisen from previous discussion of the takeover of Central Stores by Conviviality. Cllr Gilby reported that he had met with the regional manager for Conviviality who stated that it was not their current intention to rebrand the shop as a Bargain Booze. The regional manager had been receptive to further meetings to discuss possible improvements to the retail offering of Winsley Central Stores.

Councillors had received information on the Community Right to Bid process. This process provides the community with a six-month opportunity to bid for an asset identified as of value to the community if such an asset is put up for sale. There is no requirement to bid. Councillors were supportive of the idea of listing community assets and this might be something the Council would consider doing in the future.

140. **Armistice Day Commemoration Working Party**

Cllr Davies introduced a report on the Armistice Day Commemoration Working Party which had been circulated to councillors. It was agreed that:

- Poppies knitted by the Winturwell WI and others could be placed on the War Memorial a week ahead of Remembrance Day;
- Councillors supported the idea of planting a commemorative tree but suggested a location away from houses. Planting a tree by the 'Winsey' stone at the roundabout leading into the village was suggested although the suitability of this site would need to be checked with Wiltshire Highways;
- The Maintenance Advisory Group would check if the war memorial needed cleaning;
- Funding of up to £400 for commemoration activities was agreed in principle, if required.

Main
Adv
Group

141. **Design Proposals for Modifications to the Canal Bridge Area**

Councillors considered three designs proposed by Wiltshire Highways for modifications to the road & footpath area around the canal bridge on the B3108 at the bottom of Winsley Hill. Winsley Hill Traffic Action Group (WHTAG) had provided comments on the proposals and an alternative design proposal which had been circulated to councillors.

Members of the WHTAG presented their comments and proposed design. In discussion it was noted that:

- The main aim of the proposals must be to improve pedestrian safety;
- There was support for including a pathway on the *inside* of any parking area so that pedestrians were not walking next to traffic wherever possible;
- Cutting back the hedgerow should allow more room for a pedestrian pathway and the owners of the hedge had been approached about this possibility;
- There should be a marked pedestrian refuge over the canal bridge;
- Removing the parking area was not considered practical given the lack of alternative parking;
- There wasn't support for moving the centre road line closer to the houses;
- Traffic speed remained an issue and these plans should be linked with a reduction in the speed limit and rumble strips on the road heading down Winsley Hill towards the canal;
- That any works undertaken around the canal bridge area should take into account the possible construction of a footbridge in the future.

Cllr Kidney reported that Limpley Stoke Parish Council were interested in supporting the proposals and had indicated that they would be willing to work together on a CATG bid. Limpley Stoke would like a crossing point to be included, although it was noted that the

current 40mph speed limit and limited visibility due to the bend in the road might make it difficult to include a marked out crossing point.

Councillors agreed to support the design proposed by WHTAG and to endorse the points in WHTAG's letter to Wiltshire Highways relating to the design proposals. It was agreed that a covering letter from the Parish Council would be included in the response to Wiltshire Highways.

Clerk

142. **Winsley Hill Canal Footbridge Project – Update from WHTAG and Funding Request**

Members of WHTAG reported on changes to the WHTAG structure and governance:

- The Group was being structured into three sub-committees: the Bridge@175 project; road safety; and fundraising & communications;
- A not-for-profit company was being set up and a bank account established. An application for charitable status was being considered;
- A range of funding possibilities would be considered and events would be planned to raise money and awareness of the Bridge@175 project. As a tourist location, the project was felt to be of relevance to people from a considerable surrounding area.

It was agreed that the Clerk should check if there were any restrictions on the Parish Council working with or giving funds to a not-for-profit company.

Clerk

WHTAG requested that a second councillor, in addition to Cllr Berry, join the WHTAG committee. It was proposed and agreed that Cllr Ladner would take on this role.

Members of WHTAG gave an update on the Bridge@175 project to fund and build a pedestrian bridge over the canal at the bottom of Winsley Hill, reporting that:

- Wiltshire Council's Bridge & Embankments Technical Authority had provided further information & advice about the build process;
- Ground investigations and a complete topographical survey were required to enable bridge abutments to be designed (90% of required topographical data had been captured in the previous topographical survey);
- The Grade 2 listed status of the canal road bridge was noted and the Conservation Officer had been contacted;
- It was anticipated that Wiltshire Council would 'adopt' the completed bridge to oversee future maintenance, although a formal agreement was unlikely until a design was finalised.

Councillors considered a request from WHTAG for £1000 of funding to cover initial costs, including registering the project with the Canal & River Trust, purchase of a company limited by guarantee, hosting of the WHTAG website and publicity posters. It was noted that the Parish Council had agreed to support the canal footbridge project at the previous Parish Council meeting. Cllr Davies proposed that the Parish Council provide £500 towards the initial costs incurred by WHTAG. In further discussion the benefits of building of a footbridge over the canal were seen to be improvements in road safety for pedestrians, the creation of better access for leisure users from Winsley and the surrounding areas and improved pedestrian links between Winsley and Limpley Stoke.

It was agreed by majority vote that the Parish Council would provide £1000 of funding to WHTAG to cover initial costs of the Bridge@175 project. As a member of WHTAG Cllr Berry declared an interest in this item and abstained from voting.

It was emphasised that modifications to the road by the canal bridge were separate to the campaign to build a footbridge over the canal, although the two projects were complimentary. The Parish Council was leading the project to modify the road by the canal bridge in conjunction with Wiltshire Highways; Bridge@175 was being led by WHTAG.

143. **Arrangements for Dorothy House Fundraising Events**

Councillors received details of practical arrangements for forthcoming fundraising events organised by Dorothy House. Councillors appreciated receiving this information and did not have any comments on the proposed arrangements.

144. **Finance**

Councillors approved payment by internet banking for the following:

- £607.60 Administration (February)
- £31.20 idverde for emptying dog waste bins (February)

145. **Advisory Group Reports**

145.1 Human Resources: The Clerk's appraisal would take place on 9 March 2018.

145.2 Finance: An updated budget would be brought to the next meeting.

145.3 Maintenance: A quote for £800 to repair the roof of the bus stop opposite the Seven Stars had been obtained. The need for additional quotes, if practical, was noted.

145.4 Highways and Transport: CATG outcomes were reported.

Councillors agreed to apply for 'no waiting' restrictions in the following areas:

- Hartley Farm Lane: by the refuge near the junction with the B3108;
- King Alfred Way/Dane Rise: by the new Dane Rise crossing;
- Tynning Road: around the School entrance.

H&T
Adv
Group

Forthcoming road closures were noted.

145.5 Valley Parishes Alliances (VPA): Noting VPA's remit to 'protect and *enhance*' the Limpley Stoke Valley Cllr Berry asked councillors to contact him if they had suggestions for enhancements or ways of improving links between parishes.

145.6 Media and Communications: Data analysis showing use of the Winsley Community web pages was presented.

The impacts of the General Data Protection Regulations (GDPR) which come into effect on 25 May 2018 were being considered, along with any actions required by the Parish Council.

145.7 Village Hall Committee: The annual meeting of the Village Hall Committee would be held on 17 April 2018.

146. **Date of next meeting**

Tuesday 3 April 2018, 8.00pm, St Nicholas Church Hall

Meeting ended 9.55pm.