



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 6 November 2018

8.00pm, Winsley Village Hall

Parish Councillors Present: Ed Gilby (Chair), Jane Baddeley, Ian Berry, Robin Davies, David Elstone, Paul Fitzpatrick, Zoe Elstone, Johnny Kidney, Linda Ladner

Apologies: Richard Warren, John Barnes

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: One

76. **Declarations of Interest**

None.

77. **Minutes of Meeting**

The minutes of the meeting held on 2 October 2018 were signed as a true record.

78. **CPRE Wiltshire's Best Kept Village Competition**

Mrs Carol McCaw, a judge for the Best Kept Village Competition, presented the Parish Council with a certificate for coming first in the District Round (large village category) of the CPRE Wiltshire's Best Kept Village competition.

79. **Public Participation**

No items were raised.

80. **Planning**

80.1 The following planning applications were considered:

- 18/09699/FUL 11 Bradford Road, BA15 2HN: Single storey extension to the rear. Change roof form. Other internal alterations and external treatments.
No comment.
- 18/09678/TCA The Old Tannery, BA15 2HG: T1 Whitebeam – remove branches; T2 Cotoneaster – fell; T3 Ash tree – fell; TG1 4 Conifers – fell; TG2 4 London Plane trees – repollard.
No comment.
- 18/09902/TCA 122 Winsley, BA15 2LG: Yew tree – reduce by up to 1m.
No comment.

80.2 The following applications had been considered by the Planning Advisory Group and the consultation periods for these had now ended:

- 18/08983/FUL & 18/09223/LBC 270 Turleigh, BA15 2HF: Restoration and internal alterations to the main house. Single storey extension to side of the property. Form an opening in the wall to create a drive.
- 18/09150/FUL 166B Bradford Road, BA15 2HW: Single storey extension, garage conversion with roof alteration.
- 18/08323/FUL 32 Dane Rise, BA15 2NB: Erection of double garage.
- 18/09176/TCA Turleigh Farm, Green Lane, BA15 2HH: Purple Beech tree – thin & lift crown.
- 18/09491/TCA 24 Bradford Road, BA15 2LT: Tulip tree – reduce and reshape.

80.3 It was noted that Wiltshire Council had refused to grant planning permission for 18/07478/FUL The Clovers, BA15 2JB, a proposed loose box building for private use.

81. **Clerk's Report on Matters Arising**

Councillors noted a report on progress with actions arising from previous meetings.

82. **Winsley Hill Traffic Action Group Report**

Councillors noted a report from Winsley Hill Traffic Action Group (WHTAG). The Chair of WHTAG thanked the Parish Council for helping put together a successful bid for substantive funding from Wiltshire Council towards road and pedestrian modifications on the B3108 by the canal bridge. The Barn Dance held by WHTAG had been successful. This event, along with a leaflet drop and an article in the Winsley Weaver had been used to raise the profile of the footbridge campaign. A fundraising quiz night would be held on 14 January 2019 at the Seven Stars. WHTAG had considered the potential impact of Bath's Charging Clean Air Zone and were concerned about a possible increase in traffic using the B3108, and the impact this might have on road safety and air quality.

83. **Police Report**

No police report was available. It was reported that there had been a distraction burglary at Westwood Village Stores.

84. **Unitary Authority Councillor Report**

Cllr Kidney reported that:

- A consultation about the possible implementation of a Clean Air Zone in Bath was underway until 26 November 2018. Residents were encouraged to engage with the consultation. It was felt that some drivers of higher polluting vehicles would divert onto other roads to avoid tolls in Bath, with a potential increase in traffic on the B3108. Councillors were concerned about the impact of the proposed Clean Air Zone on traffic through Winsley and agreed that comments to this effect should be submitted from the Parish Council.
- Wiltshire Council were reviewing their Local Plan for housing provision up to 2036 and a consultation would be undertaken in the near future.
- The Parish Council's bid to the Substantive Highways Scheme Funding had been successful and Wiltshire Council would contribute approximately £10,000 towards modifications to the road and pedestrian area by the canal bridge on the B3108.
- Cllr Bridget Wayman, Wiltshire cabinet member for Highways, Transport & Waste, had accompanied Cllr Kidney along the B3108 from Bradford on Avon to Limpley Stoke to discuss possible reductions in the speed limits. Cllr Wayman had agreed to speak with officers at Wiltshire Council about the issues raised.
- Concerns had been raised by some parents about the potential danger to children walking from Winsley to St Laurence school on the footpath alongside the 50mph stretch of the Winsley Road. Cllr Kidney was liaising with Bradford on Avon Town councillors about this issue and was keen to explore any potential solutions.
- The next Bradford on Avon Community Area Transport Group meeting would take place on 12 November at County Hall.
- The next Bradford on Avon Area Board meeting would take place on 28 November at St Margaret's Hall.

Clerk /
Chair

85. **Commemorations for the Centenary of Armistice Day**

Cllr Davies reported on events taking place in Winsley to commemorate the centenary of Armistice Day, including a film night on 9 November and a concert on 16 November. All events were detailed in the November Winsley Weaver.

The Winturwell Women's Institute had knitted and displayed over 3000 poppies at locations throughout the village and these were a magnificent tribute.

Two commemorative trees would be planted by the Winsley boulder at the Bradford on Avon end of the village, and a plaque installed on the boulder. Cllr Z Elstone was thanked for her work in organising this.

The Parish Council expressed their thanks to Mr Phillip Bush for his work over the past four years in organising commemorations for the centenaries of both the start and the end of World War I. Councillors agreed to give a token of thanks to Mr Bush; Cllr Davies was asked to look into a suitable gift or donation.

Cllr
Davies

Councillors agreed to the purchase of a wreath at a cost of £20, to be laid at the Winsley war memorial on behalf of the Parish Council and residents.

86. **Resilience Plan for Bad Weather (Snow/Ice/Flood)**

Cllr Berry presented a Resilience Plan and accompanying presentation. The plan focused on the management of severe winter weather, but could be extended in the longer term to cover other events and broader elements of resilience. In discussion it was noted that:

- Whilst there was no statutory requirement for the Parish Council to have a resilience plan, parish communities were encouraged to do so;
- Including clear information on who to contact and how information would be communicated in the event of an incident was of central importance;
- The plan did not necessarily have to cover specific incidents but could set out a more general approach that could be used flexibly;
- Information from local groups such as the Wiltshire & Swindon Local Resilience Forum and the Bradford on Avon Community Volunteers could be taken into account when developing the plan;
- The Parish Council recognised the need to support the most vulnerable people within the Winsley community, but difficulties in producing and maintaining any type of 'register' of people who might need extra support were acknowledged. The importance of informal neighbourliness was noted and that this should be encouraged. It was suggested that the Parish Council could provide a lead in this area by liaising with local groups, such as Kettle's On, Link drivers, Winturwell WI etc.;
- Councillors were asked to give consideration to the purchase and storage of appropriate equipment for dealing with snow, including consideration of equipment that local residents might be able to provide.

All cllrs

It was agreed that Cllr Fitzpatrick would join Cllr Berry in leading the Parish Council's resilience planning and the development of a Winter Management Plan.

87. **Consultation on the Charging Clean Air Zone for Bath**

It was noted that a consultation on the Charging Clean Air Zone for Bath was taking place until 26 November 2018 (discussed under a previous agenda item, see minute 84).

88. **Communications Policy and Review**

88.1 Councillors considered proposals from the Communications Advisory Group intended to increase the profile of the Parish Council within the community. Proposals included the trial of a Parish Council Facebook page to run alongside the current Winsley Community website, the inclusion of a Parish Council related article in every edition of the Winsley Weaver, and increased use of the Winsley Community email list.

It was agreed that Councillor Fitzpatrick would produce an analytical report on the use of the Winsley Community web pages. It was noted that usage of a Facebook group page could also be analysed.

Cllr Fitzpatrick

88.2 Councillors approved the Communications Policy, noting a minor revision to include reference to the General Data Protection Regulations.

88.3 Councillors approved the Freedom of Information Publication Schedule, noting there were no changes to be made.

89. **Risk Management Policy and Register**

89.1 Councillors approved the Risk Management Policy, noting that there were no changes to be made.

89.2 Councillors approved the Risk Register, noting that there were no changes to be made.

90. **Youth Services**

Bradford on Avon Town Council had launched a youth service scheme for Bradford on Avon and the surrounding villages. It was agreed that the Parish Council should promote this service and opportunities to young people in Winsley.

91. **Winsley Central Convenience Store**

The Chair reported that the Area Manager was agreeable to further discussion with the Parish Council about the shop in Winsley. Councillors acknowledged the importance of finding out views from across all Winsley residents about the local shop.

Councillors agreed that the Parish Council should seek to nominate the shop as a 'Local Community Asset' and that the Clerk should start the process for doing this.

Clerk

92. **Finance**

Payment by internet banking for the following was approved:

- £289.00 James Lock for grass cutting (October)
- £610.77 Administration (October)
- £31.20 idverde for emptying dog waste bins (October)
- £42.00 WALC councillor training
- £679.34 Playdale Playgrounds for repairs to the playground (deposit)

It was noted that the total price of the commemorative trees and plaque would be approximately £480 and agreed that the Clerk could pay any invoices received for these items ahead of the next meeting.

93. **Advisory Group Reports**

93.1 Human Resources: Cllr Z Elstone reported positively on a training event for councillors she had attended run by Wiltshire's Association for Local Councils.

93.2 Finance: Cllr Davies reported that the level of the precept for 2019/20 would be discussed at the December Parish Council meeting and asked that councillors provide the Clerk with details of any financial requests for 2019/20 that should be considered when setting the precept.

All cllrs

93.3 Maintenance: Councillors noted a report on maintenance projects underway or proposed within the village.

94. **Date of next meeting**

Tuesday 4 December 2018, 8.00pm, St Nicholas Church Hall.

Meeting ended at 10.00pm.