



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 8 January 2019

8.00pm, St Nicholas Church Hall

Parish Councillors Present: Ed Gilby (Chair), Jane Baddeley, Ian Berry, Robin Davies, David Elstone, Paul Fitzpatrick, Zoe Elstone, Linda Ladner, Richard Warren

Apologies: John Barnes, Johnny Kidney

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: None

109. **Declarations of Interest**

None.

110. **Minutes of Meeting**

The minutes of the meeting held on 4 December 2018 were signed as a true record.

111. **Public Participation**

There were no members of the public present.

112. **Planning**

- 18/11922/TCA Turleigh Combe, BA15 2LW: Fell one Lime tree & two Scots Pine trees.
No comment.
- 18/11395/FUL Roselea 165D Bradford Road, BA15 2HW: Proposed single storey extensions.
This application had been considered by the Planning Advisory Group and the consultation period had now ended, no comments had been proposed.

113. **Clerk's Report on Matters Arising**

The Clerk reported on progress with actions arising from previous meetings, noting that:

- The Parish Council's survey about residential road safety and 20mph speed limits in Winsley was running until the 26 January 2019. The survey and an accompanying article were available in the Winsley Weaver and on the Community web site; councillors were asked to promote completion of the survey. All cllrs
- The manager of Winsley Central Stores had been contacted about the Parish Council's plan to nominate the shop as a Community Asset. The application form would now be completed and submitted to Wiltshire Council for consideration. Councillors noted the importance of having a shop in Winsley that served local requirements. It was agreed that councillors Baddeley, Davies and Gilby would meet to identify any actions the Parish Council could take to help ensure that Winsley Central Stores served local needs. Cllrs
Baddeley,
Davies &
Gilby
- Repairs to the playground would be undertaken shortly. A quote had been obtained for two hydraulic, self-closing gates to the park. Councillors asked the Clerk to obtain confirmation of whether self-closing gates were a requirement and whether there were other types of suitable gate that would be less expensive. Clerk
- A draft version of a village Welcome Pack would be brought to the next Parish Council meeting. Cllr Z
Elstone /
Coms
Group
- Cllr Gilby reported that quotes for installing a concrete plinth on which to site a commemorative bench at the top of Murhill Bank Nature Reserve were now required. He would liaise with the family to confirm that they should go ahead with obtaining quotes. Cllr Gilby

114. **Winsley Hill Traffic Action Group Report**

Councillors noted a written report from Winsley Hill Traffic Action Group.

115. **Police Report**
A report by PCSO MacLachlan and details from the crime messaging system about two crimes in Winsley had been circulated. Some petty crimes were reported by councillors.
116. **Unitary Authority Councillor Report**
A report from Cllr Kidney had been received and it was noted that:
- BANES Council had delayed reaching a decision on the proposed Clean Air Zone until March 2019 at the earliest;
 - The next Community Area Transport Group would take place on Monday 18 February at County Hall, Trowbridge;
 - The next Bradford on Avon Area Board meeting would take place on Wednesday 16 January at St Laurence School, Bradford on Avon.
117. **Volunteer Policy**
Councillors discussed proposed revisions to the Volunteer Policy, following guidance received from the Parish Council's insurance company. The need to be clear on responsibilities was noted and the Clerk was asked to obtain some further clarification. It was agreed that additional revisions would be undertaken and the policy brought to the next meeting for approval. Clerk
118. **Communications Advisory Group Update**
Cllr Fitzpatrick presented statistics on the use of the Winsley Community web pages. He reported that the web site was not easy to view on mobile devices and that to address this would require a complete redevelopment of the site. It was agreed that the Communications Advisory Group should consider whether to redevelop the Winsley Community web pages. Coms
Adv
Group
Councillors noted topics to be included in the first of quarterly Parish Council update emails to be sent to the Winsley community email list.
A new noticeboard for Conkwell had arrived and the Clerk was arranging for it to be installed.
119. **Community Infrastructure Levy**
The Parish Council had received £3144.15 in Community Infrastructure Levy money to be spent on something of benefit to the community. In discussion possible ideas included funding an additional road safety project or exploring whether there were projects at Winsley Primary School that it would be permissible to fund. Councillors agreed that two ideas, an outdoor table tennis table in the recreation area and a boules pitch in the village garden should be explored further, to gain an idea of costs and practicalities. Final suggestions would be brought to the attention of residents. Clerk
120. **Budget Update**
Councillors noted an up-to-date spreadsheet of the Parish Council accounts.
121. **Finance**
121.1 Councillors approved payment of the following:
 - £610.77 administration (December)
 - £31.20 idverde for emptying dog waste bins (December)
 - £12.99 David Elstone item for the Parish Steward
121.2 Councillors approved a contract from James Lock for grass maintenance, an annual trim of Murhill Bank Nature Reserve and an annual cut back of vegetation in the recreation area for the next two years.
122. **Advisory Group Reports**
122.1 Human Resources: The Clerk had booked to attend a WALC Finance course at a cost of £78.
122.2 Finance: The Internal Auditors mid-year report would be submitted to the next meeting.
122.3 Maintenance: It was agreed that an article on the Parish Steward would be written for a future edition on the Weaver. Residents were welcome to report problems with overgrowth, debris and other issues along the highways to the Parish Council. However, as the Parish Steward works in Winsley for two days a month it was not possible for him to attend to all reported problems. Residents were encouraged to address issues themselves wherever

possible. The Clerk was asked to send a letter to Farmer Godwin thanking him for cutting back hedges.

Clerk

122.4 Valley Parishes Alliances (VPA): Minutes from the December Highways meeting would be circulated when available.

122.5 Governance: Noting that a survey of grit bins in Winsley had been submitted to Wiltshire Council and that some bins were empty, it was agreed that the Clerk would contact Wiltshire Council about when these would be refilled.

Clerk

123. **Date of next meeting**

Tuesday 4 February 2019, 8.00pm, St Nicholas Church Hall.

Meeting ended 9.20pm.