



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 5 September 2017

8.00pm, Village Hall, Winsley

Parish Councillors Present: John Barnes (Acting Chair), Ian Berry, Robin Davies, David Elstone, Zoe Elstone, Johnny Kidney, Linda Ladner, Richard Warren

Apologies: Ed Gilby, Jane Baddeley, Philip Poulson

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: Five

44. **Declarations of Interest**
None.

45. **Minutes of Meeting**

The minutes of the meeting held on 4 July 2017 were signed as a true record.

46. **Matters Arising**

The Chair reported on progress with actions arising from the last meeting, noting that:

Minute 31 – Cllr Kidney would keep the Council informed of any updates relating to the Community Grant.

Minute 31 – Cllr Berry had obtained figures on the number of residents in Winsley receiving health and social care.

Minute 41.2 – In relation to establishing a village flood & snow plan, snow clearing equipment held at Hartley Farm required maintenance before it could be used. Any issues with yellow salt bins should be reported to Wiltshire Council. Noting that Wiltshire Council grit 'A' and 'B' roads only it was suggested that Wiltshire Council should be asked to grit the bus route through Winsley. Whilst flooding was not a significant risk, there were areas in the lanes that were liable to flooding.

The Clerk agreed to investigate examples of village snow and flood plans.

Clerk

Minute 41.6 – Playscene could look at repairing the park gates at a minimum cost of £250. It was agreed that any repairs to the gates should wait until after the situation with the Selwood tree had been confirmed. It might be more cost effective to use a more locally based company to repair the gates.

47. **Resignation of Councillor**

Cllr Poulson had resigned from the Parish Council. The Chair thanked Cllr Poulson (in his absence) for the significant contribution he had made to the Parish Council over the past seven years.

The Clerk had notified the Electoral Officer of Cllr Poulson's resignation and electoral notices would be put up in due course.

Clerk

48. **Police Report**

A report by PCSO Andrew MacLachlan had been circulated with two incidents reported in Winsley. A burglary in Bradford Road was highlighted; details had already been circulated on the Winsley community website and noticeboard.

Incidents of nitrous oxide users in woods in Murhill had been reported via the 101 incident phone line. Residents were encouraged to report any similar incidents via the phone line.

49. **Unitary Authority Councillor Report**

Cllr Kidney reported that the next Area Board would take place on Wednesday 13 September 2017 at Westwood. Cllr Barnes would give a short presentation and the grant application from Winsley Bowls Club was on the agenda.

Wiltshire Council were holding 'Future Challenges' evenings, providing members of the public with the opportunity to talk to Wiltshire Council cabinet members. One would be held on 25 September 2017 at County Hall, Trowbridge.

Wiltshire Council were consulting on proposed changes to the Mobile Library service. No changes were proposed to the scheduled visits to Winsley (Avon Park and Winsley Primary School).

Wiltshire Council were consulting on car parking charges and whether these should be increased, with monies raised used to support rural bus services.

New contractors had been appointed to run household recycling centres in Wiltshire. Trowbridge recycling centre would be closed from 13-26 November 2017 for refurbishment.

In his role as Unitary Authority Councillor, Cllr Kidney had met with the CEO of Selwood Housing Association. The CEO had confirmed that whilst Lyddieth Court was intended as accommodation for older people, lack of demand meant that some flats were used as emergency accommodation. New tenants were not allowed to keep dogs, but this rule would not be applied to existing tenants. Cllr Kidney agreed to act as the Parish Council's liaison with Selwood Housing on housing and associated issues.

Cllr Kidney reported that Avonpark intended to move the bus shelter outside Avonpark to the other side of the entrance road to improve visibility. Avonpark were considering paying for bus 'cages' to be painted on the road by the bus stops outside. Cllr Kidney had notified Avonpark that Bradford Town Youth Football Club (BTYFC) would be using the field outside for football practice from September. The manager suggested that the field could be used for parking if required. The Clerk would contact BTYFC to confirm parking arrangements.

Clerk

Cllr Kidney suggested that, in light of some 'change of use' planning applications within greenbelt land in the parish, the Parish Council might consider requesting that Article 4 be invoked, which would give Planning Officers the right to revoke the automatic planning permission that currently allowed agricultural buildings to be changed to residential use without requiring full planning consultation. It was agreed that the Planning Advisory Group would investigate this.

Planning
Adv
Group

50. **Public Participation**

The Chair asked a member of the public who worked in planning if he had any comment in relation to the discussion about Article 4. He confirmed that Article 4 could be used to withdraw permitted development rights for a particular class within an area. It was suggested that some issues with green belt development in the parish were due to Wiltshire Council's interpretation of green belt policy.

A Tynning Road resident spoke to highlight issues with the dog waste bin in Tynning Road opposite the Central Stores. The contractors had not emptied the bin on three occasions. This had led to full and overflowing bins resulting in smells from the bin. He noted that residents nearby had not been consulted about the location of the bin and asked for it to be moved to a different location. It was noted that the issue of dog waste bins would be covered as a separate item on the agenda (see minute 53).

A member of the Winsley Hill Traffic Action Group (WHTAG) thanked Cllrs Barnes and Kidney for their support and their attendance at relevant meetings.

51. **Funding for Winsley Bowls Club**

The Parish Council considered a request from Winsley Bowls Club for between £250-£500 for new windows. The total cost of the new windows was approximately £4,000. The remaining money would be raised by the Bowls Club themselves and from a Community Grant application which the Area Board had approved, subject to Parish Council support.

Councillors had met with Mr Bartlett from the Bowls Club prior to the meeting and had reviewed the condition of the windows and discussed the Club's activities and its financial position. The Bowls Club had about 40 members, of whom 25 were residents of Winsley. It was suggested that the Parish Council should consider how much money it was appropriate to provide given the number of Winsley residents that would benefit.

Mr Bartlett was asked for assurance that the windows would be suitable given the wooden structure of the building. He reported that the two companies who had provided quotes would

both provide a 10-year warranty on the windows and had assured the Bowls Club that the integrity of the windows would not be affected by the structure of the building.

A vote was taken on whether Winsley Parish Council should provide £400 towards the cost of new windows at Winsley Bowls Club, on the proviso that the Area Board agreed to provide additional funding. Five councillors supported the proposal; three abstained from the vote. The proposal was agreed.

52. **Planning**

44.1 17/07265/FUL 110 Winsley Hill: Single story room and orangery extension.

Supported.

44.2 17/07867/TCA153 Winsley: removal of spruce tree.

Supported.

44.3 17/07487/DP3 Winsley Primary School: renewal of planning permission for mobile classroom. A significant increase in the number of pupils attending the School since 2012 was reported. Possible traffic and parking implications of increasing numbers were noted, along with previous issues relating to parking. The Parish Council agreed that the Clerk should contact Winsley Primary School in relation to re-considering traffic plans.

Clerk

Supported.

44.4 17/07552/FUL 69 Murhill: two storey and single storey side extension.

Supported.

44.5 17/08061/PNCOU Limpley Mill: change of use from office to residential apartments. As a 'Notification for Prior Approval for a Proposed Change of Use' (PNCOU) the Parish Council was not an official consultee for this application.

44.6 17/07682/FUL The Old Vicarage: replacement of partial carport/single garage with a double garage. Also new entrance, gates, glazed link and internal alterations. It was noted that this property was in a conservation area and that the new gates and entrance and the relocation of solar panels needed to be in keeping with the area.

Supported.

53. **Dog Waste Bins**

Cllr Kidney reported on problems with the contractors, idverde, who had not been emptying all the dog waste bins as per the weekly schedule. There had been issues with the bins near Quarry Close and in Tynning Road becoming full. Taking into account issues raised by residents, the Parish Council agreed to remove the bin in Tynning Road and to consider a new location at a subsequent meeting. Cllr Warren agreed to remove the bin.

Cllr
Warren

Central Stores had reinstated their bin outside the shop when the Tynning Road dog waste bin had been installed. The Clerk was asked to check regulations relating to the provision of bins by shops selling items of take away food.

Clerk

All dog waste bins in Winsley were labelled as also taking general litter. It was agreed that new labels should identify the bins as intended for dog waste only, to reduce the likelihood of bins becoming full.

Clerk

Councillors discussed the need for new notices around the village about penalties for dog fouling and that this would be considered at the next meeting.

It was agreed that there should be a communication from the Parish Council about the provision of and use of dog waste bins.

54. **Community Area Transport Group (CATG) Report, 4 September 2017 meeting**

A written report had been circulated by the Highways and Transport Advisory Group. This included an update on the CATG meeting on 4 September 2017, attended by Cllr Barnes. It was noted that:

- Works to Dane Rise footpath had been scheduled for 28 September 2017, although these dates might be revised in light of works to the Selwood tree;
- The painting of bus stop cages on the B3108 by Ashley Lane and the remarking of the road at the Bradford Road roundabout were scheduled for 11 September 2017;

- A topographical survey of Winsley Hill Canal Bridge would be undertaken. Councillors had agreed that the Parish Council would fund half the costs of this, with the Parish Council and Wiltshire Council each contributing £600;
- The surface dressing to reduce skidding on Winsley Hill had been completed;
- Cllr Kidney continued to talk to Wiltshire's cabinet member for Highways about the possibility of reducing the speed limits on the B3108;
- Discussions about improvements to the Hartley Farm junction were ongoing;
- A footpath survey had been undertaken; an additional £6000 was available across Wiltshire to repair those pavements identified as most in need.

Meetings had been held with Wiltshire's Traffic Engineering Manager and attended by members from the WHTAG to consider possible options in relation to the canal bridge at the bottom of Winsley Hill. It was agreed that the Planning Advisory Group would undertake a scoping project to consider the feasibility of a constructing a footbridge alongside the current road bridge over the canal. The scoping group should include a member from the WHTAG and should liaise with Limpley Stoke Parish Council.

Planning
Adv
Group

55. **Broadband and Telephone Outages**

Problems with broadband and telephone outages, particularly in Dane Rise and Poston Way, had been reported by residents. Residents were encouraged to report any problems to their internet service provider. This would be reviewed at the next meeting.

56. **Finance**

56.1 Councillors noted payment of the following:

- £31.20 idverde – emptying dog waste bins
- £280.00 Thomas Wallis – Murhill Nature Reserve tree works
- £60.00 M and P Engineering – gate repairs.

56.2 Councillors approved payment of the following:

- £578.00 James Lock – grass cutting (August)
- £557.62 Clerk's Wages (July)
- £697.04 Clerk's wages (August)
- £150.00 Clerk's expenses (June-August)
- £78.00 'The Clerk's Year' training course

56.3 The Parish Council agreed to employ James Lock to undertake heavy clearance of shrubbery on Murhill Bank for one day at a cost of £205.

57. **Budget**

Cllr Davies reported on the updated budget which had been circulated. The running costs of the Parish Council were approximately £16-18,000, with the remainder of the £25,000 precept available for projects. Total projected expenditure for 2017/18 was around £27,000, so some money would need to come from reserves.

Other potential projects that would require funds included road markings and signage on Winsley Hill, and road markings on the Hartley Farm/Dane Rise junction. Possible refurbishment of the stone bus shelter opposite the Seven Stars would be a significant cost. Ivy growing across the bus shelter needed to be cut back.

It was agreed that the 2018/19 budget and the level of the precept should be a main agenda item at the October meeting. Advisory groups with budget requests were asked to submit these ahead of the meeting.

All Adv
Groups

58. **Asset Register**

The Parish Council received and noted an asset register drawn up from information provided to the Clerk. It was agreed that the Clerk should seek further advice on the register, including the possibility of getting professional valuation advice.

Clerk

59. **Advisory Group Reports**

59.1 Human Resources: The Clerk would attend a training course, 'The New Clerk's Year', on 14 September 2017.

59.2 Highways: A report had been circulated and discussed (see minute 54).

59.3 Valley Parishes Alliances (VPA): A report from the previous VPA meeting had been circulated. The next meeting of the VPA traffic group would be on 26 September 2017. BANES had withdrawn their support for the proposed park and ride scheme. Proposals for an A36/A46 link road were still being considered. BANES were undertaking an air quality survey and Cllr Berry would circulate the link to Councillors.

59.4 Maintenance: A report had been circulated detailing the following:

- Selwood Housing Association were due to take down the tree on their land on 25 September 2017, the Parish Council had circulated information about the tree;
- The Parish Steward had cleared vegetation alongside the B3108 and along Vinegar path. Other vegetation overgrowing onto footpaths had been cleared by some councillors and volunteers who were thanked for their help;
- Essential tree works had been undertaken at Murhill Nature Reserve;
- Repairs to the Village Garden gates were underway and James Lock was due to repair the wall alongside the Village Garden in October;
- Cllrs D and Z Elstone had carried out a survey of the condition of footpaths (alongside roads) in Winsley, noting that there were generally few problems.

59.5 Governance: The Clerk reported that no one had come forward during the period for the exercise of public rights to inspect the Parish Council accounts.

60. **Date of next meeting**

Tuesday 3 October 2017, 8.00pm, Winsley Village Hall

Meeting ended 9.55pm.