



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 3 October 2017

8.00pm, Village Hall, Winsley

Parish Councillors Present: Ed Gilby (Chair), Jane Baddeley, John Barnes, Ian Berry, Robin Davies (*left after item 68*), David Elstone, Zoe Elstone, Johnny Kidney, Linda Ladner

Apologies: Richard Warren

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: Five

61. **Declarations of Interest**

Cllr Barnes declared an interest in planning application 17/08592/TCA.

62. **Minutes of Meeting**

The minutes of the meeting held on 5 September 2017 were signed as a true record.

63. **Clerk's Report on Matters Arising**

The Clerk reported on progress with actions arising from the last meeting, noting that:

Minute 47: Electoral notices relating to the vacancy on the Parish Council had been displayed on noticeboards and on the Winsley Community website. Residents had until the 5 October 2017 to request an election. If ten or more residents did not request an election then the Parish Council would start the process of co-opting a new councillor.

Minute 49: Bradford Town Youth Football Club had confirmed parking arrangements with Dorothy House for those participating in football practice on the field by Avonpark.

Minute 52: Representatives of Winsley Primary School would attend the next Parish Council meeting to provide an update about the School.

Minute 53: Cllr Warren had relocated the dog waste bin from Tynning Road to the bottom of the lane leading to Hartley Farm.

Minute 58: Advice on the asset register had confirmed that land values were correctly listed. The value of assets should be reviewed annually on 31 March.

64. **Police Report**

PCSO Andrew MacLachlan was in attendance and highlighted points from his report that had been circulated:

- Information about what constitutes antisocial behaviour, how the police can help tackle antisocial behaviour and how residents can report such behaviour;
- That a Community Messaging initiative <https://www.wiltsmessaging.co.uk/> enabled residents to receive information about local crimes and crime prevention;
- That there had been a slight rise in burglaries, mostly of outbuildings, reported in the Bradford on Avon area in September;
- That Wiltshire Council had made a 'toolkit' available to assist those organising public events <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>.

65. **Unitary Authority Councillor Report**

Cllr Kidney reported that:

- Wiltshire Council was undertaking a public consultation on possible changes to car parking charges (until 23 November 2017);
- A 'Clean Up Wiltshire' campaign had been launched focusing on reducing fly-tipping and 'on the go' littering, and with community litter picks in Spring 2018. A public consultation on Wiltshire Council's ten-year waste management strategy was underway (until 14 November 2017);

- Bradford on Avon had voted to adopt their proposed neighbourhood plan;
- Trowbridge Household Recycling Centre would be closed between 16-23 November for refurbishment;
- A Pharmaceutical Needs Assessment survey, run by Wiltshire Council, was currently underway (until 1 December 2017);
- The engineering firm Dyson were investing £2billion in Wiltshire in facilities to develop an electric car;
- Cllr Kidney had attended a 'Starlit Skies' conference about light pollution in Bath and surrounding areas, including the Limley Stoke Valley.

66. **Public Participation**

As members of the public wanted to speak about planning applications, it was agreed that comments would be taken under relevant planning applications.

67. **Planning**

67.1 17/07769/FUL Heartwood House 91B Winsley Hill: to regularize partly-completed cedar and trellis fence at site boundary. The Council considered the proposal to be poorly considered and unreasonable, with no apparent consideration of the impacts of the proposal on the neighbouring property.

Not supported, with full comments to be submitted.

67.2 17/08592/TCA Old Lane House, 1 Late Broads, Winsley: removal of medium sized leylandii hedge

Supported.

67.3 17/08482/FUL Weavers Mill, Avoncliff: modifications to existing weir and installation of Kaplan hydro-power turbine with housing structure and fish/eel pass. The applicants provided further information on the proposal, including diagrams and illustrations. An ecological survey was currently being undertaken. River users, such as the rowing and angling clubs, had been contacted. Councillors felt that the proposal was sympathetic to and made good use of the opportunities of the site to produce renewable low carbon energy.

Supported, subject to the outcome of the ecological survey.

67.4 17/08199/FUL Field adjacent Ashley Lane, Winsley: create an all-weather riding arena for the applicant's horses. The applicant provided further information about the proposal.

Supported, subject to two conditions: 1) should the applicant or any subsequent owner wish to operate the site on a commercial basis they must apply for authority for change of use; 2) the applicant should describe the method of disposal for the sand/fibre mix should it be replaced in future, ensuring its disposal in a responsible way.

67.5 17/09265/TPO 4 Limley Stoke Road, Winsley, BA15 2NP: Remove branches encroaching upon neighbouring property.

Supported.

68. **Budget and Precept**

68.1 Councillors received an updated budget for 2017/18. Total commitments for the year were approximately £31,400. Regular items had been identified and would be used in future budget forecasts.

68.2 Councillors received outline budgets from the Maintenance, Highways & Transport and HR advisory groups. The Highways & Transport three-year budget forecast included the possibility of contributing funds towards building a footbridge alongside the road bridge over the canal at Limley Stoke. A scoping project was looking into the feasibility of such a footbridge and whilst there were no definite plans for a footbridge at the current time, possible expenditure figures were included for the purposes of budgeting.

68.3 Councillors gave initial consideration to the precept for 2018/19 in light of the budget reports. The deadline for submitting the precept request was 20 January 2018. It was noted that:

- the Parish Council must ensure it had sufficient funds to hold both general reserves and earmarked reserves for specific projects;
- the current level of precept per household in Winsley was felt to be low compared to that of other local parish councils;
- consideration of community needs was central in ensuring an appropriate level of precept was requested;
- Wiltshire Council wanted parish councils to take more responsibility for identifying local needs and responding to these;
- The Parish Council could consider having a community grants budget.

Councillors agreed to continue discussions at the November meeting, noting that Wiltshire Council would make a precept calculator available on 6 November 2017.

69. **Broadband and Telephone Outages**

Councillors resolved that, in light of ongoing broadband and telephone problems in the Parish, the Clerk should write to the Chief Executive of Openreach asking for an explanation of the issues and details of what remedial action is planned. The letter should be copied to Ofcom and Michelle Donelan, MP. Online resources to help identify more precisely the locations of broadband and telephone problems were noted.

Clerk

70. **Finance**

70.1 Councillors noted that the following payments had been made since the last meeting:

- £66.34 D Elstone – temporary barrier fencing
- £32.10 D Elstone – paint for gate
- £150.00 P Hurd – painting of gate

70.2 Councillors approved payment by online banking of the following:

- £578 James Lock – grass cutting (September)
- £607.62 Administration (September)
- £31.20 idverde – emptying dog waste bins July
- £31.20 idverde – emptying dog waste bins August

70.3 Councillors approved payment by cheque of the following:

- £104.00 Winsley Church Hall – hire of hall for meetings (Nov 16 – April 17)

70.4 Councillors resolved that a list of all online banking payments must be signed by two official signatories.

71. **Advisory Group Reports**

71.1 Human Resources: The Clerk had attended a WALC training day in September.

71.2 Finance: The external auditor's report had been received, completing the audit process for 2016/17. The Clerk was asked to contact HMRC for an update on the VAT reclaim.

Clerk

71.3 Highways: A report had been circulated detailing that:

- Work to improve the road markings at the roundabout at the Bradford Road/B3108 junction had been completed;
- Bus stop 'cages' had been painted on the B3108 by bus stops at the Rugby Club/Ashley Lane junction;
- Bus stop hard standing had been completed by the Tynning Road bus stop;
- Work on the Dane Rise footpath had been temporarily halted due to an unmapped gas pipe. Councillors continued to support the footpath works as agreed with Wiltshire Highways;
- Discussions were ongoing in relation to the topographical survey of lower Winsley Hill, safety proposals on the B3108 Dane Rise/Tynning Road junctions and the possible lowering of speed limits along the B3108;
- Cllr Barnes had given a presentation to the Bradford on Avon Area Board on issues of highway safety.

71.4 Valley Parishes Alliances (VPA): A transport meeting on 26 September 2017 had been postponed due to a change in staff. The next VPA meeting was on 18 October 2017.

71.5 Bradford on Avon Area Board: The Bowling Club had been awarded £1600 from the Bradford on Avon Area Board's Community Fund.

71.6 Planning: Terms of Reference for this group were being drafted.

71.7 Maintenance: A report had been circulated detailing that:

- The repair and painting of the double gates to the bowling green were complete;
- Repairs to the stone pillars were due to be completed shortly;
- Volunteers had repainted the old bus shelter at the top of Cottles Lane and had cleared the footpath leading down to the canal from the Cricket Club;
- Comments and proposals on the condition of the stone walls and adjacent land by the Avon Park football field would be welcomed;
- A number of other maintenance works were ongoing or being looked into.

71.8 Governance: The Governance Group would meet to draft a Communications Policy, a Risk Register and a FoI Publication Scheme for consideration at the November Parish Council meeting.

Gov Adv
Group

72. **Date of next meeting**

Tuesday 7 November 2017, 8.00pm, St Nicholas Church Hall, Winsley.

Meeting ended 9.40pm.