



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 2 October 2018

8.00pm, Winsley Village Hall

Parish Councillors Present: Ed Gilby (Chair), Jane Baddeley, John Barnes, Ian Berry, Robin Davies, Paul Fitzpatrick, Zoe Elstone, Richard Warren

Apologies: Johnny Kidney, Linda Ladner, David Elstone

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: One

59. **Declarations of Interest**

None.

60. **Minutes of Meeting**

The minutes of the meeting held on 11 September 2017 were signed as a true record.

61. **Public Participation**

A resident raised an issue relating to the Parish Council's role in the approval of a Certificate of Lawful Use for a mobile home within the boundaries of a main dwelling. Some concerns had been responded to prior to the meeting but a response to further questions regarding the role of the Parish Council in this process had not yet been provided. It was explained that as there was no consultation process in the consideration of a Certificate of Lawful Use, the Parish Council were not consulted formally on such an application. The Parish Council had no role in the process and therefore the details of such applications would not be recorded in the agenda or minutes of a Parish Council meeting. The Parish Council had queried the process (Minute 162.5, 3 April 2018; Minute 5, 1 May 2018) but Cllr Berry had spoken to Wiltshire Council Planning Officers at the time who had confirmed that the Parish Council could provide no input into the process. The resident remained concerned that without any consultation process similar future developments might be allowed, potentially spoiling the local area, and that without the Parish Council highlighting such applications nearby residents may be unaware of these types of proposals.

62. **Planning**

- 18/08114/FUL Coombs, 286 Turleigh Hill, BA15 2LR: Extension & alteration to dwelling. Whilst councillors did not have any comments on the design of the proposed development, concerns were raised regarding the associated parking arrangements. It was felt that the extension from a one-bedroom to a three-bedroom property could result in an increase in occupancy and in the number of vehicles owned by residents. There was no space for parking within the grounds of the property. The property was at a 'pinch point' on Turleigh Hill where parking was limited and could cause an obstruction. Footpath WINS18 shared the entrance to the property so pedestrians using this path could be obscured by parked vehicles. The issue of parking was not addressed within the application.
Objected.
- 18/08891/TCA The Chase, BA15 2LX: T1 Mulberry, reduce the two main stems by up to 3 metres; T2 Catalpa, remove major deadwood and crown lift to approx 7 feet.
No comment.
- 18/08893/TCA 246 Turleigh, BA15 2HG: T1 Magnolia Reduce height by up to 3 metres and prune; TG2 Hazel stools x3 coppice; TG3 Cut back over hanging branches and fell the end conifer in decline.
No comment.

- 18/08923/TCA Brew Cottage, 280 Green Lane, BA15 2HH; T1 Walnut reduce crown by 30% and prune.
No comment.

63. **Clerk's Report on Matters Arising**

The Clerk reported on progress with actions arising from previous meetings, noting that:

Minute 55: A letter sent to the Chief Executive Officer of Dorothy House, copied to Wiltshire Council's Enforcement Officer, had set out planning conditions that had not been met in relation to the temporary car park. The Chair and Clerk had subsequently been in communication with the Head of Estates and Facilities from Dorothy House. The Planning Enforcement Officer had visited the site and reviewed the planning conditions, concluding that some original conditions could be 'under enforced' if a number of revised conditions were met. Work to install temporary fences and plastic matting to protect the surface of the field had been undertaken. The Planning Enforcement Officer had confirmed that Dorothy House had now carried out the requested actions addressing all planning harm that could have warranted formal enforcement action. The land must be restored to its former use and condition when the parking ceases at the end of December 2018.

Councillors remained concerned about the road safety risks of using the current entrance for vehicles accessing the temporary car park. The original application had stated that access would be from the Limpley Stoke Road, with an existing gateway widened to allow two cars to pass. This was considered a better solution for road safety and residents.

Councillors agreed that comments should be sent to Wiltshire Council's Enforcement Officer, highlighting the Parish Council's dissatisfaction with the revised planning conditions and their view that concerns for road safety had not been taken fully into account.

Clerk

Minute 57.4: A bollard had been ordered for installation in the lane near Millbourn Close. Google maps showed this lane as a road and some councillors had already highlighted this problem through Google's reporting mechanism.

Minute 39: Cllr Z Elstone and Cllr Davies had progressed discussions regarding the potential planting of trees by the Winsley stone at the Bradford on Avon end of the village as part of the Armistice Day commemorations. A site meeting had been arranged and discussions continued about the type of trees and the wording of a plaque. Cllr Z Elstone had contacted Wiltshire Council about the planting of trees at this location; no problems had been identified in relation to proximity to the highway, but the position of underground cables would need to be investigated. Councillors agreed to pay the costs of the trees and their delivery and planting; it was estimated that costs would not exceed £300.

Minute 09: The Chair had arranged a meeting with the Manager of Avonpark to discuss the placing of a commemorative bench close to, or on, Avonpark land by Murhill Nature Reserve. Cllr Fitzpatrick agreed to attend the meeting.

64. **Winsley Hill Traffic Action Group (WHTAG)**

It was agreed that a board advertising the Barn Dance could be placed temporarily on the Bowls Club wall although it should be positioned so as to not distract drivers.

65. **Police Report**

There was no report available but no significant incidents had been reported locally.

66. **Unitary Authority Councillor Report**

A report had been received from Cllr Kidney and it was noted that:

- The boundary review committee at Wiltshire Council had been working on revised division boundaries to submit to the Boundary Commission. It was likely that South Wraxall and Monkton Farleigh parishes would be added to the Winsley and Westwood Division.
- Wiltshire Council was offering grants of £500 to young athletes in the county. The deadline for applications was 5 November 2018 and further information was available at: <http://www.wiltshire.gov.uk/leisure-supporting-athletes>
- The next Community Area Transport Group meeting would take place on Monday 12 November at County Hall.

- The next Bradford on Avon Area Board meeting would take place on Wednesday 28 November at St Margaret's Hall, Bradford on Avon.

67. **Resilience Plan for Bad Weather (Snow/Ice/Flood)**

This would be circulated to councillors via email for consideration at the next meeting.

68. **20mph Speed Limit**

Councillors considered a report from the Highways and Transport Advisory Group on whether to consider any extension of the 20mph roads in Winsley, taking into account Wiltshire Council's policy on 20mph speed limits. It was noted that the critical period of concern in Tying Road was during school drop off and pick up and at these times the increase in vehicle parking meant that traffic speed was reduced without the need for intervention. To enforce 20mph limits on other roads might require the need for physical features, such as chicanes, and it was felt that these were unlikely to be supported by nearby residents.

Councillors agreed that the Parish Council would not pursue any further extension of 20mph speed limits in the area and that any residents enquiring about 20mph speed limits should be provided with a copy of the Highways & Transport Advisory Report, including Wiltshire Council's Policy.

Road safety concerns were raised about the 50mph section of the B3108 from the roundabout heading towards Bradford on Avon and it was noted that a reduction in the speed limit here and on the B3108 towards Limpley Stoke continued to be pursued.

69. **Footpaths**

Cllr Fitzpatrick gave an update on footpaths in the area. Work was continuing on the process of adding footpaths through Murhill to the definitive footpath map. Communication with people interested in footpath maintenance and use such as landowners, members of rambling groups, Cotswold wardens etc. was being established. The need to plan footpath works, including vegetation clearance and repairs to gates & stiles, ahead of the growing season in 2019 was noted. The need for assistance with plans and actions from interested parties and volunteers was acknowledged.

70. **Village Welcome Pack**

Cllr Z Elstone proposed that the Parish Council produce a welcome pack to be delivered to new residents, as had been done previously. New residents would have to be identified informally. As printed information might become out-of-date quite quickly it was suggested that a cover and insert should be produced so that the insert could be updated easily. The pack should highlight the Community Website as the source of up-to-date local information. Councillors agreed that a welcome pack should be produced. Cllr Z Elstone to look into the information to include and the production of the pack, in conjunction with the Communications Advisory Group.

Cllr Z
Elstone /
Comms
Adv
Group

71. **Wiltshire Association of Local Councils (WALC) Employment Support Consultation**

The Wiltshire Association of Local Councils (WALC) had asked Parish Councils to consider a proposal to offer a dedicated Human Resources support package as a member benefit, at a cost of a 4% increase in the WALC aspect of the annual subscription. The cost would be approximately £22 for the Parish Council. The Clerk reported that should a HR query arise access to dedicated, expert advice would be useful.

Councillors agreed that the Clerk respond to the consultation stating support for the proposal for one year with a review of councils use of the support package at the end of the first year.

Clerk

72. **Budget Update 18-19**

Councillors received a budget update, showing actual spending since April 2018 against proposed budget, and the up-to-date cash spreadsheet detailing receipts and outgoings. Annual running costs were in line with predictions. There was currently an underspend on one-off costs for the year, but it was noted that a number of invoices were due to be received shortly and other projects were in hand.

73. **Finance**

Councillors approved payment by internet banking for the following:

- £578 James Lock for grass cutting (September)
- £610.77 Administration (September)
- £31.20 idverde for emptying dog waste bins (September)

74. **Advisory Group Reports**

74.1 Human Resources: Places were still available for WALC's councillor training event on 27 October 2018. It was agreed that the Clerk could attend the Society for Local Council Clerk's Regional Seminar, at a cost of £75+VAT.

74.2 Maintenance: The last of the repairs to the stone walls by the village garden were being undertaken, with the projected final cost coming in within the originally approved budget.

Tree stumps were being sourced, to be placed along verges on Limpley Stoke Road, opposite the Dorothy House playing field, to protect the verges from vehicular damage.

74.3 Highways and Transport: The bus cage on the Limpley Stoke Road by Burghope should be established in the next few weeks.

A decision on the Lower Winsley Hill substantive bid should be made by the end of October.

Proposed parking restrictions on the corner of King Alfred Way & Dane Rise were awaiting public consultation.

75. **Date of Next Meeting**

Tuesday 6 November 2018, 8.00pm, Winsley Village Hall

Meeting ended 9.25pm.