



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 5 February 2019

8.00pm, St Nicholas Church Hall

Parish Councillors Present: Ed Gilby (Chair), Jane Baddeley, John Barnes, Robin Davies, David Elstone, Zoe Elstone, Paul Fitzpatrick, Johnny Kidney, Richard Warren

Apologies: Ian Berry, Linda Ladner

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: Two

124. **Declarations of Interest**

None.

125. **Minutes of Meeting**

The minutes of the meeting held on 8 January 2019 were signed as a true record.

126. **Public Participation**

No members of the public wished to speak.

127. **Bradford and Winsley Community and Sports Association (BAWCASA)**

Mr Derrick Hunt, a trustee of BAWCASA, gave a presentation about the Association. A registered charity, BAWCASA own and manage 27 acres of sports fields on Ashley Lane, adjacent to land and facilities owned by the Bradford on Avon Rugby Football Club. Mr Hunt reported that Kingston Archery Club are due to relocate to the site from Bradford on Avon. As a result Bradford Town Youth Football Club (BTYFC) will lose five football pitches at this site and gain two pitches in Bradford on Avon.

Mr Keiran Powell, Facilities Manager of BTYFC, reported that about 400 children belong to the Club, from Bradford on Avon, Winsley and other local villages. BTYFC currently have access to 16 pitches, including one on Parish Council land by Avonpark, and are looking for three new pitches to replace the ones they will lose. Mr Powell reported on BTYFC's search for suitable space for football, for sale or rent, in the local area and that they were talking to a range of individuals and groups to identify any possibilities.

Whilst councillors were not able to identify any additional space for football in Winsley, councillors were willing to promote BTYFC's search for additional land.

The Chair noted support from the Parish Council for the work of BAWCASA and BTYFC and thanked Mr Hunt and Mr Powell for their time.

128. **St Nicholas Churchyard Clear Up**

Mr Paul Simmonds spoke on behalf of St Nicholas Church to request financial help from the Parish Council to cover the costs of removing vegetative debris created by the twice-yearly churchyard clear up. Not wishing to upset neighbours by holding bonfires, St Nicholas Church proposed that the waste was either taken away or composted off-site.

The potential costs of disposing of this quantity of vegetative waste was discussed. The movement of waste off-site for composting could be explored. It was noted that bonfires, when managed carefully, represented a cost effective way of disposing of dry vegetation.

Given the likely costs of other solutions the Parish Council supported, by majority vote, the use of managed bonfires, with clear advance notification to neighbours, as the best way of disposing of waste from the twice-yearly St Nicholas churchyard clear-ups.

129. **Planning**

To consider the following planning application:

- 18/11932/FUL Winsley Primary School, BA15 2JN: Infill an existing courtyard to create new teaching space.

Councillors did not have any comments to make on the proposed infill extension to the School building. However, there was concern that the extension was required to cope with a significant growth in pupil numbers over the last six years. Data on future cohort sizes based on in-catchment pupils indicated that any growth would be the result of an increase in out-of-catchment pupils, potentially resulting in increased traffic and parking problems at key times. Councillors requested that the School submit an up-to-date travel plan as part of the planning requirements.
Support with conditions.

- 18/12121/FUL 3 Tynning Road, BA15 2JJ: Revision to previous planning application 17/06485/FUL to change dormer style window.
No comment.
- 19/00691/LBC 115 Winsley, BA15 2LE: Revision to previous planning application 16/09916/LBC. Internal plan revised to remove secondary stair & simplify plan. Added information on treatment of external fabric. Relocation of roof lights and flue.
No comment.
- 19/00692/VAR 115 Winsley, Building South East of 115 Winsley, BA15 2LE: Variation of condition 4 of planning permission 16/09658/FUL to allow for removal of previously proposed secondary stair, alter the first floor plan, alter location of roof lights & add flue.
No comment.
- 19/00846/TCA 3 The Old Tannery, Turleigh, BA15 2HG: Fell Lime tree.
No comment.

130. **Clerk's Report on Matters Arising**

The Clerk reported on progress with actions arising from previous meetings, noting that:

- The Chair had spoken to the Regional Manager of Winsley Central Stores who was obtaining the information required on the leasehold of the shop to nominate the shop as a Community Asset. The Regional Manager was happy to talk to councillors about the shop when he was visiting Winsley.
- The costs of installing a bollard in the lane from Millbourn Close to St Nicholas Church had increased due to the presence of underground utilities. A change on Google Maps meant vehicles were no longer directed along the lane. In light of these changes councillors agreed that the installation of a bollard was no longer required.
- The Clerk had received enquiries from residents about leaf & vegetation clearance in Murhill and the location of an advertising sign at the Dane Rise/Hartley Farm junction with the B3108.

131. **Winsley Hill Traffic Action Group (WHTAG) Report**

Councillors noted a written report from WHTAG. Councillors supported WHTAG's proposal to survey Winsley residents and canal users about their views on the Bridge@175 project.

132. **Police Report**

No crime report was available. Some work tools had been stolen whilst work was undertaken at a house on Tynning Road.

133. **Unitary Authority Councillor Report**

Cllr Kidney reported that:

- He continued to liaise with Cllr Wayman about a reduction in the speed limits along the B3108, although Wiltshire Highways have reiterated that the current speed limits were correct for the type of road. The Parish Council could commission a private company, Atkins, to undertake a review of the speed limits but this would be at a significant cost to the Parish Council and it was not clear that their findings would be different to that of Wiltshire Highways. Cllr Kidney would report comments about the B3108 made in the residential road survey to Cllr Wayman.
- As a result of the Local Government Boundary Review South Wraxall & Monkton Farleigh would be added to the Winsley and Westwood Unitary Council Division from the Wiltshire Council elections in May 2021. The Boundary Commission is now consulting on

this proposed change, including on suggestions for a name for the new enlarged Division.

- A public consultation about changes to special needs education in Wiltshire was running until 1 March 2019.
- Wiltshire Council had put forward budget proposal for 2019/20. Savings of £27.29m would have to be delivered whilst demand on services was increasing. A Council Tax increase of 2.99% was proposed.
- The next meeting of the Community Area Transport Group would take place on Monday 18 February 2019 at County Hall, Trowbridge.
- The next Bradford on Avon Area Board meeting would take place on Wednesday 13 March at St Margaret's Hall, Bradford on Avon.

134. **Welcome Pack for New Residents**

Councillors considered a draft Welcome Pack for new residents and comments from the Communications Advisory Group. Councillors felt the Welcome Pack was a good idea and commended the work undertaken so far. It was agreed that the Communications Advisory Group and Cllr Z Elstone would revise the Welcome Pack in light of comments made. The pack should be available for launch at the Annual Parish Meeting.

Coms
Adv
Group /
Cllr Z
Elstone

135. **Residential Road Safety Survey**

Cllr Barnes presented a summary of the results of the Residential Road Safety Survey, noting that further analysis and consideration of comments would be undertaken and reported to the next Parish Council meeting.

Eighty-eight responses to the survey had been received. Forty respondents considered there to be a problem with the speed of traffic on residential roads in Winsley, whilst 46 respondents did not. Eighteen people completing the survey supported an extension of 20mph limits in Winsley, whilst 57 did not. Only a small number of residents supported engineering solutions such as carriageway narrowing (seven residents) or speed bumps (15 residents). There was support from 43 residents for installing a Speed Indicator Device in the area. The road safety issue ranked as the most important to those completing the survey was for a reduction in the speed limit on the B3108.

Once further analysis had been undertaken a report would be included in the Winsley Weaver and on the Winsley Community website.

Cllr Barnes was thanked for his work on the Residential Road Safety Survey.

136. **Annual Parish Meeting**

Councillors proposed that the Annual Parish Meeting be held on Wednesday 24 April 2019. The meeting would include a report on the year, a talk on a subject of interest and the opportunity for residents to raise questions and make comments. Councillors were asked to forward ideas for the talk to the Clerk.

Cllrs

137. **Gates to Winsley Play Park**

Councillors considered a summary of quotes to either repair or replace the gates at both entrances to Winsley Park. It was agreed that the Clerk should instruct Hiscocks to go ahead with repairs to the gate hinges.

Clerk

138. **Resilience Plan**

Items had been purchased for snow and ice clearance as agreed at the previous meeting. The Clerk would liaise with members of the Village Hall Committee about the installation of a storage shed in the grounds by the Village Hall.

The Snow and Ice Plan would be looked at in light of the experience of recent snow.

Clerk

139. **Volunteer Policy**

The Parish Council's insurance company had confirmed the situation for volunteers working without a councillor present and this had been reflected in revisions to the Volunteer Policy. Councillors approved the revised Volunteer Policy.

140. **Dorothy House Car Park**

The Dorothy House car park extension was complete and in use. Dorothy House had invited residents and councillors to see the completed car park extension and a number of councillors had attended.

141. **Finance**

141.1 Councillors approved payment for the following:

- £610.77 Administration (January)
- £31.20 idverde for emptying dog waste bins (January)
- £679.34 Playforce remainder to pay for repairs to play equipment
- £240.00 Wiltshire Highways for Limpley Stoke Road bus cage
- £38.93 Clerk for two snow shovels and two brooms
- £96.00 for renewal of Clook web hosting

141.2 Councillors noted the following payments had been approved since the last meeting:

- £525 Asgards for metal storage shed
- £163.58 ESE Direct for pedestrian grit spreader

142. **Advisory Group Reports**

142.1 Human Resources: The Clerk had completed the Introduction to Local Council Administration course. The Clerk's appraisal would take place on 12 March 2019.

142.2 Finance: Councillors noted the internal auditor's mid-year review report.

142.3 Media and Communications: The new noticeboard had been installed in Conkwell. Cllr Fitzpatrick reported that he would undertake an update of the Winsley Community website.

142.4 Maintenance: Concerns about the continuing damage of shrubs and trees in the Village Garden were raised. It was suggested that much of the damage was caused by children playing unattended amongst the trees and shrubs. It was agreed that the Clerk would arrange for councillors to meet at the Village Garden to consider possible solutions. Clerk

An unveiling ceremony of the two commemorative trees planted by the Winsley stone at the Bradford on Avon end of the village would take place on Saturday 9 March 2019.

142.5 Village Hall Committee: The Village Hall Committee's AGM would take place on 16 April 2019. The Nightingales Pantomime was taking place on 14-16 March 2019.

143. **Date of next meeting**

Tuesday 5 March 2019, 8.00pm, St Nicholas Church Hall.

Meeting ended 9.35pm.