



## Winsley Parish Council

### Notice of Meeting & Agenda

**Tuesday 4 June 2019, 8.00pm, Winsley Village Hall**

Councillors are summoned to a meeting of Winsley Parish Council in Winsley Village Hall, on Tuesday 4 June 2019, starting at 8.00pm.

*Selina Jobson, Clerk 29 May 2019*

1. **Apologies**  
To note apologies for absence reported to the Clerk.
2. **Declarations of Interest**  
To note any declarations by councillors of personal or prejudicial interests in matters on the agenda.
3. **Minutes of Meeting**  
To consider & approve the minutes of the meeting held on 7 May 2019 as a true record.
4. **Public Participation**  
Members of the public may speak on any agenda item for an individual maximum time of three minutes. Total time for this section of the meeting shall not exceed 30 minutes.
5. **Skate Ramp**  
To consider a request for a skate ramp to be installed in the parish.
6. **Tree Planting**  
To consider a request for tree planting to be undertaken in Winsley, in light of the National Climate Change Committee calling for additional trees to be planted in Britain in response to climate change.
7. **Planning**  
7.1 To consider the following planning applications:
  - 19/03893/FUL 19 Dane Rise, BA15 2ND: Proposed single storey rear extension.
  - 19/04728/TCA Wayside Coach House, 262 Turleigh, BA15 2HF: T1 Ash – fell to ground level due to damage to retaining wall.
  - 19/03549/LBC Turleigh Mill Cottage, BA15 2HF: Replacement of metal Crittall windows to upper floor with wooden windows in the same style as windows to the link.7.2 To consider the draft Claverton Neighbourhood Plan.
8. **Clerk's Report on Matters Arising**  
To receive a report on any matters arising from the previous minutes and actions taken and on any matters raised by residents.
9. **Reports**  
9.1 To receive a police report on any activity within the Parish and surrounding area.  
9.2 To receive a report from Wiltshire's Unitary Authority Councillor.
10. **Annual Governance and Accountability Return (AGAR) 2018/19**  
10.1 To consider and approve Section One of the AGAR for 2018/19.  
10.2 To consider and approve Section Two of the AGAR for 2018/19.
11. **Revisions to Standing Orders and Financial Standing Orders**  
11.1 To consider and adopt revisions to the Standing Orders in light of revisions to the NALC Model Standing Orders;

11.2 To consider and adopt a revision to the Financial Standing Orders to include details of a Chairman's Allowance.

12. **Snow and Ice Plan**

To consider and approve a Snow and Ice Plan as part of the development of an Emergency Plan for Winsley.

13. **Development of a Strategy for Improvements to the B3108**

To consider the development of a strategy to improve the environment for users accessing, walking alongside and crossing the B3108 from Downs View to Lower Winsley Hill.

14. **Footpaths**

To receive a report on the process involved in designating a well-used footpath through land owned by Avonpark Retirement Village as a formal right of way.

15. **Finance**

To approve payment by internet banking for the following:

- £630.00 Administration
- £508.44 James Lock for grass cutting
- £31.20 idverde for emptying dog waste bins
- £198.00 WALC for the Clerk's CILCA portfolio course

16. **Advisory Group Reports**

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|----------------------------|-------------------------------|
| • Human Resources          | • Valley Parish Alliance      |
| • Finance                  | • Bradford on Avon Area Board |
| • Maintenance              | • Planning                    |
| • Highways and transport   | • Village Hall Committee      |
| • Media and communications | • Governance                  |

17. **Date of Next Meeting: Tuesday 2 July, 8.00pm, Winsley Village Hall**

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**Clerk to the Parish Council:** Selina Jobson, 51 Tynning Road, Winsley, BA15 2JN, 01225 865529  
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