



**Winsley Parish Council**

**Minutes of the Annual General Meeting**

7 May 2019, 8.00pm, Winsley Village Hall, Winsley

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Parish Councillors Present: Ed Gilby(Chair), John Barnes, Ian Berry, Robin Davies, David Elstone, Zoe Elstone, Paul Fitzpatrick, Linda Ladner, Richard Warren

Apologies: Jane Baddeley, Johnny Kidney

Members of the Public: Three

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**1. Minutes**

The minutes of the last Annual General Meeting on 1 May 2018 were signed as a true record.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Election of the Chair**

There was one nomination for the Chair, Cllr Ed Gilby, who accepted the nomination and was appointed by a majority vote.

**4. Election of the Vice Chair**

There was one nomination for the Vice Chair, Cllr John Barnes, who accepted the nomination and was appointed by a unanimous vote.

**5. Establishment of Advisory Groups**

Members of Advisory Groups continued unchanged, as follows:

- Human Resources - Cllrs Ed Gilby and John Barnes.
- Finance - Cllrs Robin Davies and Richard Warren, in conjunction with the Clerk as Responsible Financial Officer.
- Governance – Cllrs John Barnes, Ian Berry and Ed Gilby in conjunction with the Clerk.
- Maintenance - Cllrs Zoe Elstone and David Elstone.
- Highways and transport - Cllrs John Barnes, Paul Fitzpatrick, Richard Warren.
- Media and communications - Cllrs John Barnes and Paul Fitzpatrick in conjunction with the Clerk.
- Valley Parish Alliance - Cllr Ian Berry.
- Bradford on Avon Area Board - Cllr Johnny Kidney.
- Planning - Cllrs Jane Baddeley, Ian Berry and Linda Ladner.
- Village Hall Committee - Cllrs Zoe Elstone and Ian Berry.
- Winsley Hill Traffic Action Group – Cllrs Ian Berry and Linda Ladner.

**6. Adoption of Standing Orders and Policies**

The following standing orders and policies were considered:

- Standing Orders
- Financial Standing Orders
- Code of Conduct

The Clerk reported that a couple of potential points for review had come to light recently, including the possible inclusion of a Chair's Allowance within the Financial Standing Orders. It

was agreed that the Clerk would review the Standing Orders, Financial Standing Orders and Code of Conduct and bring any proposed revisions to the June meeting.

The meeting finished at 8.15pm