



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 7 May 2019

8.15pm, Winsley Village Hall

Parish Councillors Present: Ed Gilby (Chair), John Barnes, Ian Berry, Robin Davies, David Elstone, Zoe Elstone, Paul Fitzpatrick, Linda Ladner, Richard Warren

Apologies: Jane Baddeley, Johnny Kidney

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: Three

1. **Declarations of Interest**

Cllr Gilby declared an interest in planning application 19/02990/VAR.

2. **Minutes of Meeting**

The minutes of the meeting held on 2 April 2019 were signed as a true record.

3. **Public Participation**

Councillors agreed that comments about planning applications would be taken when this agenda item was considered.

4. **Skate Ramp**

The Clerk reported on a resident's proposal that a skate ramp be installed in Winsley. The main elements of the proposal were:

- The proposal was for a single skate ramp, not a skate park;
- A plywood ramp had been identified at an estimated maximum cost, including installation, of £1500. This type of ramp was likely to last for two to three years;
- No specific location was identified, but a site on the residential side of the B3108, 'Winsley bypass', was proposed;
- This proposal was seen as addressing a lack of facilities for 8 to 15 year-olds in Winsley;
- The proposal had been posted on Winsleybay, with about nine residents indicating support for the idea. Three residents had highlighted possible problems with a skate ramp.

Proposers of the skate ramp hoped to attend the June meeting. Councillors noted that when a proposal for a skate park had been considered in 2015 it had not been possible to identify a suitable location in Winsley.

Councillors agreed that the Clerk write to the resident providing some background on the previous proposal and highlighting some points that it would be useful to consider when bringing this proposal to a future meeting.

Chair/
Clerk

5. **Winsley Hill Traffic Action Group (WHTAG) – Bridge@175 Project Plan**

Cllr Berry reported on a project plan for the Bridge@175 project. Progress to date with the Charity Commission and the Canal and Rivers Trust was noted. WHTAG had received a response recently from the Charity Commission to their charitable status application submitted last August. The Charity Commission had asked WHTAG to respond to a number of points by 14 May 2019. WHTAG intended to submit a planning pre-application to Wiltshire Planning shortly.

The Chair of WHTAG, Dr Trisha Waters, was invited to talk to a proposal that the Parish Council indicate that it would be prepared to consider taking out a Public Works Loan to support the project at some point in the future when WHTAG had raised significant funds. Dr Waters reported that this request was being brought to the Parish Council at this point as the Charity Commission had asked for evidence of support for the project and clear funding streams. WHTAG estimated that the project would cost £130,000 with the intention that they

raise half the money themselves. It was anticipated that any future request for a Public Works Loan would be for £65,000.

In discussion a number of points were raised:

- The Charity Commission's response to WHTAG's application for charitable status raised a number of issues to be addressed within a short deadline. If the deadline was not met then WHTAG would have to start the process of obtaining charitable status again;
- Road modifications to the Lower Winsley Hill / canal bridge area were scheduled for July 2019 and the benefits from these modifications were yet to be determined;
- Approximate calculations indicated that borrowing £65,000 from the Public Works Loan Board, over 10 years and at an interest rate of 1.88%, would cost the Parish Council approximately £7000 per year, requiring an increase in the precept of 30%;
- Given the early point in the project, councillors questioned whether the final estimated project cost might rise. WHTAG suggested that estimated costs were generous and that any unexpected increase would be covered by some parts of the project costing less than estimated;
- As yet, there was no clear mandate from parish residents in support of the Bridge@175 project. Residents might want to propose competing projects if the Parish Council were to consider taking out a Public Works Loan;
- Whilst Wiltshire Council consultees had given WHTAG verbal agreement in principle to the idea of a pedestrian bridge, no formal planning consent had yet been obtained.

The Parish Council agreed by majority vote that it did not support the proposal that the Parish Council consider taking out a Public Works Loan at some point in the future, when WHTAG had raised significant funds, to fund some of the Bridge@175 project.

6. **Planning**

- 19/02747/FUL Combe Cottage, 286 Turleigh Hill, BA15 2LR: Proposed replacement dwelling.

The design and materials used in the building are acceptable, but the increase in size means that more people could comfortably live in the property and therefore more parking might be necessary. The property's position on a narrow lane mean that more parking could be both dangerous and cause an obstruction.

Object.

- 19/02990/VAR 172 Bradford Road, BA15 2HN: Variation of condition 4 of 17/02807/FUL to allow for amendments to the approved scheme for proposed two storey rear extension, two single storey side extensions & conversion of garage into ancillary habitable accommodation.

Cllr Gilby left the meeting for this item; Cllr Barnes took over the role of Chair. The Parish Council considered that the original intention of including a sedum roof over the new garage was to soften the impact of this development. The loss of the sedum roof from the new garage was considered to be regrettable.

No objection.

Cllr Gilby returned to the meeting and took back the role of Chair.

- 19/03835/HRN Ashley Green: Removal of 2 sections of 5m of hedgerow to allow for replacement of water supply pipe.

No comment.

7. **Clerk's Report**

The Clerk reported on progress with actions arising from previous meetings and enquiries from residents, noting that:

- The Parish Council was awaiting confirmation of the freeholder/leaseholder arrangements of Winsley Central Convenience Store to progress the application to nominate the shop as a Community Asset. It was agreed that Cllr Berry and the Clerk pursue this information.
- The Chairman of Bradford on Avon Rugby Football Club had noted that the Parish Council's response to planning application 19/01179/FUL regarding the installation of six

Cllr Berry
/ Clerk

floodlights at the Rugby Football Club, had incorrectly stated that the new floodlights would reduce the number of football pitches available. It was noted that there were changes to the football pitch arrangements but that these were unrelated to the floodlight proposals and the Clerk had apologised for the confusion over this matter.

- Following concerns from a resident, the Clerk had received confirmation that notices in Turleigh regarding the installation of eleven 9m tall 'light poles' referred to telegraph poles and not lamp posts. Cllr Berry was seeking further information from BT Openreach.
- The President of Winsley Bowls Club had contacted the Clerk about a proposed new noticeboard within the grounds of the Club. A publicly available guidance booklet on outdoor signs had been forwarded to the Bowls Club.

8. **Police Report**

The incorrect police report had been circulated. The correct report was circulated following the meeting, with no incidents of note reported in Winsley during the past month.

9. **Unitary Authority Councillor Report**

Cllr Kidney had sent a report to the Clerk and it was noted that:

- A full meeting of Wiltshire Council would take place on 21 May 2019, 10am in County Hall. The Chair and Vice-Chair would be appointed for the coming year;
- The next Bradford on Avon Community Area Transport Group would take place on 24 June 2019, 4pm in County Hall;
- The new Community Engagement Manager for Bradford on Avon and the villages, Ms Ros Griffiths, was now in post.

10. **Budget 2019/20**

Councillors received and noted a budget for 2019/20. It was agreed to increase the contingency budget for the Maintenance Advisory Group to £500.

Noting that the Parish Council paid an annual fee for the monitoring of the defibrillators it was agreed that the Clerk should seek further details of how defibrillators were monitored and maintained.

Clerk

11. **Annual Parish Meeting 2019**

The Annual Parish Meeting (APM) had been well attended. Talks by the West of England Falconry, by Wild Woods and by a local volunteer had been interesting and had helped make the evening a success; the Chair had sent thanks to these speakers on behalf of the Parish Council. Councillors reviewed a summary of comments made by residents at the APM. It was noted that:

- Residents at the APM had requested that the Parish Council write to Mr Phillip Bush conveying residents thanks for the time and effort he put into organising village commemorations for the start and for the end of the First World War.
- Concerns were raised with the extent of traffic through the lanes by Hartley Farm, Haugh, Ashley etc. and the resultant damage to roads and verges. Drivers not using designated passing points were highlighted as a problem. It was noted that weight limit signs had been installed at the entrance to the lanes by the junction with Cumberwell Golf Club to try to prevent larger vehicles using the lanes. It was difficult to identify measures that the Parish Council could take to address these concerns.
- It was reported that the bus stop on the B3108 by the roundabout at the Bradford on Avon end of the village was not lit at night.
- A resident asked if a handrail could be installed alongside the uneven steps on the footpath leading from the Murhill nature reserve to the road at Murhill.
- Problems with blocked gully drains were reported. It was noted that gully drains were cleared by Wiltshire Council on a schedule and were unlikely to be cleared at other points unless they were causing a problem with pooling surface water. Residents were encouraged to report any such problems through the MyWilts web page or app.

It was agreed that:

- The Chair would write to Mr Phillip Bush conveying the thanks of the Parish Council and residents at the APM for his work on the village commemorations for the First World War.

Chair

- Cllr Fitzpatrick would look into the possibility of installing a handrail alongside the uneven steps on the footpath leading from the Murhill nature reserve to the road at Murhill. Cllr Fitzpatrick

12. **B3108 / Canal Bridge Highways Modification**

Councillors noted final plans from Wiltshire Highways for modifications to the B3108/Lower Winsley Hill by the canal bridge. Heading down the B3108 from Winsley to the canal bridge, yellow transverse markers and 'slow' signs were included in the plans. It was agreed that Wiltshire Highways should be asked if these could be 'low' rumble strips.

Clerk

The Chair of WHTAG expressed thanks from the Group for the support of the Parish Council in instigating these works to make the canal area safer.

13. **Wiltshire's Best Kept Village Competition 2019**

Winsley's entry for Wiltshire's Best Kept Village competition had been submitted. Volunteer sessions had been productive and further sessions were planned. Judging would take place at some point in May or June.

14. **Finance**

14.1 Councillors noted payment of the following:

- £1164.00 Hiscocks Engineering for play park gate repairs
- £100.00 West of England Falconry for bird display at APM

14.2 Councillors approved payment of the following:

- £630.00 Administration
- £508.44 James Lock for grass cutting
- £31.20 idverde for emptying dog waste bins
- £17.50 AM Print & Copy for APM booklets
- £790.08 WALC annual subscription
- £122.00 SLCC annual subscription
- £299.44 David Elstone for Village Garden shrubs
- £117.60 Heartsafe for defibrillator monitoring

15. **Advisory Group Reports**

15.1 Maintenance: A report had been circulated and it was noted that:

- A group of volunteers had planted new shrubs and trees in the Village Garden and tidied up the surrounding area. A second volunteer session had tidied up the area in front of the Central Convenience Store and the lanes by St Nicholas Church.
- New asphalt had been laid in front of the village garden gates and Avonpark had agreed to donate two planters for this area.
- Work by volunteers on the dry stone wall along the Avonpark field continued.

15.2 Finance: The Parish Council's insurance was due for renewal on 1 June 2019. A three-year insurance plan with Came and Company had been agreed by councillors last year. The Clerk would circulate details for the forthcoming year to councillors.

The Annual Governance and Accountability Return would be brought to the next meeting for consideration.

15.3 Valley Parish Alliance: The AGM for the Valley Parish Alliance would take place on 15 June 2019.

16. **Date of next meeting**

Tuesday 4 June 2019, 8.00pm, Winsley Village Hall.

Meeting ended 9.55pm.