



## Winsley Parish Council

### **CONFIRMED Minutes of the meeting held on 2 July 2019**

8.00pm, Winsley Village Hall

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**Parish Councillors Present:** Ed Gilby (Chair), Jane Baddeley, John Barnes, Robin Davies, David Elstone, Zoe Elstone, Paul Fitzpatrick, Linda Ladner, Richard Warren

**Apologies:** Ian Berry, Johnny Kidney

**In attendance:** Selina Jobson (Parish Clerk)

**Members of the Public:** One

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34. **Declarations of Interest**

None.

35. **Minutes of Meeting**

The minutes of the meeting held on 4 June 2019 were signed as a true record.

36. **Public Participation**

A member of the public wanted to speak to a planning application and it was agreed to take comments during the relevant agenda item.

37. **Planning**

19/04964/FUL Merry's Cottage 151 Conkwell BA15 2JQ: Two storey extension to the north and single storey extension to the west, with new detached garage.

The owner of Merry's Cottage spoke to provide further details about the application, including the outcome of a recent bat survey.

Taking into account the position of the property in relation to the Bath and Bradford on Avon Bat Special Area of Conservation councillors considered it important that any external lighting should minimise light spill. It was requested that the planning authority set conditions relating to the completion of the proposed emergence surveys and the identification and installation of measures and lighting designs suitable for protecting the local ecology.

No objection.

- 19/05259/FUL 177 Ashley Lane, BA15 2HR: Single storey front and rear extensions, front porch, associated alterations and detached garage.  
No comment.
- 19/05269/FUL and 19/05637/LBC 261 Cottles Lane, BA15 2HJ: Single storey extension and internal alterations.  
No comment.
- 19/05844/FUL 243 Bradford Road, BA15 2HL: Re-cladding of existing ancillary building.  
It was requested that the planning authority set as a condition of planning that this building continues to be used as an ancillary building.  
No objection.
- 19/05791/FUL Dalwhinnie 165E Bradford Road, BA15 2HW: Single storey extensions.  
No comment.
- 19/05618/TCA Burghope Manor, BA15 2LA: Fell one sycamore tree and re-pollard line of lime trees and one lime tree.

Concern was expressed at the number of applications for tree works in a conservation area relating to this property that had been submitted in recent years and the reduction in vegetation occurring as a result. It was felt that insufficient information had been

provided on the impact of the proposed tree works on the ecology of this part of the conservation area.

Objection.

- 19/4532/FUL Grain Barn, Conkwell Grange Farm, BA2 7FD: Application for variation of implemented Planning Consent No. W87/0360/FUL including residential extension (20 sq.m) following demolition of existing store building, substation building (relocated under Consent No. 18/04275/FUL) and adjacent garage, amended internal layout and revised fenestration detailing.

Councillors considered that the proposed redevelopment scheme was sympathetic to its environment and avoided any major extension in the bulk and form of the building, and any other buildings that were part of the overall scheme (see 18/04275/FUL). However, the Council sought clear definition of the external lighting scheme associated with both this development and the other elements of the overall scheme implemented under planning consent 18/0427/FUL, along with details of other measures to support the ecology (installation of bat boxes etc). Overall there was insufficient information in the two recent related applications about how the ecology was being either protected or enhanced and it was recommended that permission was not granted until evidence was provided that satisfied both the Ecology Officer and the Delegated Planning Officer.

No objection.

### 38. **Clerk's Report on Matters Arising**

The Clerk reported on matters arising from the minutes of the previous meeting and any other matters arising since then, noting that:

- Cllrs Berry and Kidney would submit a proposal in relation to the potential drawing up of a Village Plan to the next meeting. Cllrs  
Berry /  
Kidney
- The Chair and Clerk had met with the President and Secretary of Winsley Bowls Club. A licence, which had expired in 2006, between the Parish Council and the Bowls Club had been found and the Clerk would look into the drawing up of a new licence document. Clerk
- The Chair and Clerk had arranged to meet the new Manager of Estates and Facilities at Dorothy House Hospice.
- The Clerk had arranged to meet the new Facilities Manager of Bradford Town Youth Football Club to consider the Clubs continued use of the Parish Council's field for the football season starting in September 2019.
- The Clerk had received an enquiry from a Trowbridge adults football league asking if the Council's field could be used for pre-season friendlies during July and August. Games would take place on two nights a week and on a Sunday morning. Concerns about the car parking associated with such an arrangement were raised.

Councillors agreed by majority vote that it was not practical for an adult football league to use the field three times a week on the grounds that parking would be difficult. The Clerk would contact the league manager to convey this. Clerk

- Works on resurfacing the footpath through the park were complete and some positive comments about the new path had been received.
- Works to improve pedestrian safety by the canal bridge on the Lower Winsley Hill had started and were due to continue until 19 July.

### 39. **Police Report**

A Community Policing report had not been received. No crimes had been reported in Winsley since the last meeting. A man had been charged in connection with the robbery from Winsley Central Convenience Stores.

### 40. **Unitary Authority Councillor Report**

A report from Cllr Kidney had been circulated ahead of the meeting.

It was noted that:

- Cllr Kidney had approached Bradford on Avon and Winsley Community Sports Association about the possibility of locating a skate ramp at their facilities. A response was awaited.

- A Wiltshire Council consultation on their proposed Health and Wellbeing Strategy 2019-2022 was taking place until the 5 August 2019. Details were available at: <http://wiltshire.gov.uk/news/articles/key-health-plan> .

41. **'Winsley Forest' Tree Planting Project**

Councillors noted an update on a project to plant trees in Winsley. The project's initial focus would be to identify locations for tree planting. The Area Engineer for Highways (West Wiltshire) had stated that it would not be possible to plant trees alongside the B3108, although smaller shrubs and bushes might be appropriate. An article about the project had been published in the July Winsley Weaver. Some potential sources of funding had been suggested.

An action plan would be brought to September's Parish Council meeting.

42. **Pedestrian Count on the B3108**

A count of pedestrians crossing the B3108 by the Hartley Farm/Dane Rise junction would be undertaken from 15 – 21 July and on 2 August. The number of cars and commercial vehicles entering and exiting the lane would also be recorded. The data would be used as part of the Parish Council's ongoing campaign to reduce the speed limit on the B3108.

Volunteers were sought to help with the count. Councillors were asked to let the Clerk know their availability for undertaking pedestrian counts on the relevant dates.

All cllrs

43. **Nomination of an Asset of Community Value: Winsley Central Convenience Stores**

Councillors considered a draft form for submission to nominate Winsley Central Convenience Stores as an Asset of Community Value. The Clerk reported that a copy of the draft form had been provided to the Manager of Winsley Central Convenience Stores for consideration but a response had not yet been received.

Councillors agreed that the form to nominate Winsley Central Convenience Stores as an Asset of Community Value should be submitted to Wiltshire Council once feedback had been received from the Stores Manager, or after two weeks if no response was received.

Clerk

44. **Winsley Footpath Map**

Councillors considered a proposal for a map of footpaths in Winsley to be professionally designed and printed. In discussion it was noted that:

- Quoted costs for design and printing were considered to be reasonable;
- Some local amenities should be indicated on the map;
- Local businesses would be approached to see if they were interested in sponsoring the map as a way of covering some of the costs;
- The map should be available free of charge.

It was agreed that Cllrs Barnes and Fitzpatrick should meet with the designer to explore further the details of the proposed map.

Cllrs  
Barnes /  
Fitzpatrick

45. **New Residents Welcome Pack**

Councillors considered a draft of a welcome sheet to be included in a welcome pack for new residents. The pack would include the welcome sheet, a list of local clubs and amenities, a map of the area and a copy of the Winsley Weaver.

Councillors agreed by a majority vote to support the proposed welcome pack and agreed that the Clerk should compile the pack.

Clerk

46. **Wiltshire's Best Kept Village Competition Results**

It was noted that in the District round of Wiltshire's Best Kept Village competition Winsley achieved second place in the West Wiltshire large village category. Cllrs D and Z Elstone were thanked for their work in helping to achieve such a good result. The valuable input of all those who volunteered and helped with the preparations for the competition was noted. The results table and judging team's comments would be put on the village noticeboard.

47. **Budget**

Councillors noted an update on the Parish Council's budget for 2019/20.

48. **Change of Membership for Governance Advisory Group**

Cllr Barnes had asked to step down from the Governance Advisory Group in light of other commitments. It was proposed that Cllr Ladner become a member of the Governance Advisory Group and this was agreed unanimously.

49. **Finance**

Councillors approved payment of the following:

- £630.00 Administration
- £508.44 James Lock for grass cutting
- £31.20 idverde for emptying dog waste bins
- £8088.00 Valetta for footpath resurfacing

Councillors approved the payment of the following regular payments in August:

- £630.00 Administration
- £508.44 James Lock for grass cutting
- £31.20 idverde for emptying dog waste bins

Councillors agreed that the annual playground inspection should be undertaken by the Playground Inspection Company for £125.

50. **Advisory Group Reports**

**50.1 Valley Parishes Alliance (VPA):** Cllr Z Elstone had attended the recent VPA meeting in Cllr Berry's absence and reported that the meeting was interesting and informative.

**50.2 Maintenance:** A report had been circulated. It was noted that:

The purchase of a hedge trimmer for the Parish Council was proposed. Cllr Warren reported that he owned a hedge trimmer that he would be willing to donate. It was agreed that this would be used, subject to a maintenance service.

Avonpark management had agreed to spray the brambles by the stone wall.

The privately owned wall alongside the Village Garden had been damaged by children.

The wall by the Bowls Club had been damaged by an unknown vehicle. Cllr D Elstone had contacted Terry Gapper regarding repairs. Once a quote for the works had been received putting a claim through the Parish Council's insurance would be considered.

**50.3 Highways and Transport:** Cllrs Barnes, Warren, Kidney and the Clerk had attended the last Community Area Transport Group meeting.

**50.4 Media and Communications:** A Parish Council Facebook page had been launched.

51. **Date of next meeting**

Tuesday 3 September 2019, 8.00pm, Winsley Village Hall

Meeting ended 9.20pm.