



Winsley Parish Council

CONFIRMED Minutes of the meeting held on 1 October 2019

8.00pm, Winsley Village Hall

Parish Councillors Present: Ed Gilby (Chair), Jane Baddeley, John Barnes, Ian Berry, Robin Davies, David Elstone, Zoe Elstone, Paul Fitzpatrick, Johnny Kidney, Linda Ladner, Richard Warren
Cllr Fitzpatrick left the meeting during item 74 and returned during item 78.

Apologies: None

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: Two

71. **Declarations of Interest**

Councillor Barnes declared an interest in agenda item 14.2 Finance.

72. **Minutes of Meeting**

The minutes of the meeting held on 3 September 2019 were signed as a true record.

73. **Public Participation**

No matters were raised.

74. **Planning**

74.1 Councillors considered the following planning applications:

- 19/05397/FUL, Conkwell Grange Stud Farm, BA2 7FD: Variation of implemented planning consent 18/04275/FUL including relocation of the existing all weather sand menage and conversion of the first floor of the horse owners building to provide seven bedrooms for overnight staff accommodation.

No objection, on the condition that the static caravans are removed and not retained in order to justify further on site accommodation.

- 19/08540/FUL, Conkwell Grange Stables, BA2 7FD: Relocation of existing all weather menage.

No comment.

74.2 It was noted that the consultation periods for the following applications had ended and that these had been considered by the Planning Advisory Group and comments submitted:

- 19/08511/TCA, Avoncliff Railway Station: Crown lift all trees.
- 19/08590/TCA Rose Cottage, 38 Winsley, BA15 2LT: Prunus – remove.

75. **Clerk's Report on Matters Arising**

The Clerk reported on progress with actions arising from the last meeting and residents' enquiries, noting that:

- Cllr Z Elstone would liaise with the Parish Steward about identifying blocked drains for reporting to Wiltshire Council's Gully Service. Cllr Berry was also mapping drains in the parish and noting any issues.
- Two residents had raised matters relating to the Parish Council's role in promoting local groups and businesses. The Parish Council maintained noticeboards for use by not-for-profit local groups and managed the Winsley Community website which listed local groups, businesses and events. It was suggested that an additional general community noticeboard could be installed. It was noted that the 'Winsleybay' Facebook page was used by groups & business and might reduce the use of a static noticeboard, although it was noted that not all residents used online social media. Winsley Convenience Stores displayed notices in their shop window; Cllr Z Elstone agreed to contact shop staff about the possibility of having a general community noticeboard in the shop.

Cllr Z
Elstone

76. **Police Report**

No police report had been received and no crimes in the parish had been reported.

77. **Unitary Authority Councillor Report**

Cllr Kidney reported that:

- A public consultation on revised plans for Bath's Clean Air Zone was running until 20 October 2019. It was now proposed that most higher-emission vehicles would be charged for driving in the city centre from late 2020, but private cars and motorbikes would not be charged. Buses would be included in the scheme. Councillors were concerned that the scheme might result in vehicles diverting via the B3108 to avoid the charging zone. Concerns about the possible impact of charges on bus companies were also raised. Cllr Kidney would respond to the consultation in his role as Unitary Authority Councillor.

Councillors agreed that a response from Winsley Parish Council should be submitted, highlighting the two issues raised above.

Clerk

- All residents were encouraged to complete Wiltshire Council's 'Our Community Matters' survey, the results of which would shape the Council's priorities for the next three years. The survey, accessible from the Wiltshire Council website, involved three short questions and was open until the 13 October 2019. Cllr Kidney and the Clerk would publicise the survey to local residents.
- 'Libraries Week 2019' was running from 7-12 October, celebrating 100 years of libraries in Wiltshire. A range of events, activities and competitions were being held with further information on the Wiltshire Council website.

78. **'Winsley Forest' Tree Planting Project**

An article promoting the project and seeking volunteers had been published in the October Winsley Weaver. The Woodland Trust had agreed to donate 210 trees for planting in the Spring. Six trees had been bought for planting this weekend in agreed locations. Maps of future tree planting were being drawn up. The location of underground utilities would be checked before planting trees.

A tree planting day at Avoncliff Woods in November run by the Woodland Trust was now fully booked.

79. **Climate Emergency Action Plan**

Ideas of how people could reduce their carbon footprint had been circulated; consideration of how these ideas could be turned into actions was now required. The Winsley Forest project was one action being undertaken in response to climate change. Further actions could be considered as part of the Parish Council's Action Plan.

The possibility of working with existing local environmental groups, such as Climate Friendly Bradford, was noted. A Cam Valley Forum meeting focusing on climate emergency had involved BANES and other local town and parish councils and had been attended by Cllrs Baddeley, Fitzpatrick, and Warren. Limpley Stoke Parish Council were drafting a Climate Action Plan and there was potential for collaboration between the two parish councils. Focusing on a small number of particular environmental issues was suggested – such as the installation of an electric car charging point, reducing driving to school and undertaking thermal imaging of houses to identify energy efficiency improvements.

It was agreed that Cllrs Fitzpatrick and Warren would consider what actions Winsley Parish Council could take or support in relation to combatting climate change.

Cllrs
Fitzpatrick
& Warren

80. **Highways Report**

Cllrs Barnes and Kidney had met with Wiltshire Highways Traffic Engineering Manager to discuss issues along the B3108. The problem of obstructive parking on the new pavement by the canal bridge was raised. Posters put up by Cllrs Barnes and Warren asking people not to park on the pavement appeared to have had some effect. The Traffic Engineering Manager did not consider yellow lines an effective solution, but suggested that heavy planters could be positioned on the pavement to prevent parking. To be effective a number of planters would be required and this would be costly. Councillors agreed to see if the parking notices were effective in deterring parking before considering further spending on this area.

Wiltshire Highways Traffic Engineering Manager commended the pedestrian and traffic counts on the B3108 by Dane Rise/Hartley Farm lane, noting the significant number of vehicles accessing Hartley Farm lane. A number of safety measures were discussed.

The Parish Council supported Cllr Kidney in continued lobbying of Wiltshire Council for a reduction in the speed limit along the length of the B3108. Progress would be reviewed in March 2020. If no progress had been made then councillors would consider funding an independent survey of the speed limit.

81. **Winsley Parish Council Action Plan**

It was agreed that Cllrs Baddeley, Berry, Z Elstone and Gilby would draft a Parish Council Action Plan and bring this to the next meeting.

Councillors & Advisory Groups were asked to submit any actions for inclusion in the plan to the Clerk.

Cllrs Gilby
Baddeley,
Berry & Z
Elstone
All Cllrs

82. **Budget Update**

Councillors received an update on spending by the Parish Council compared to budget. Whilst some budgeted expenditure had not yet been made, there were no significant matters to note.

Councillors & Advisory Groups were asked to submit any items for inclusion in the 2020/21 budget to the Clerk for consideration at the November meeting.

All Cllrs

83. **Play Park Maintenance**

Councillors received an overview of spending on the play park this year, along with a summary of possible repair costs. The play park equipment was about 15 years old and the wooden activity trail required regular repair. A meeting had been arranged with a manager from Playdale park equipment for advice on whether to undertake ongoing repairs or replace some items of equipment.

84. **Finance**

84.1 Councillors noted payment since the last meeting of the following:

- £240 PKF Littlejohn external auditors

84.2 Councillors approved the following payments:

- £630 Administration
- £508.44 James Lock for grass cutting
- £31.20 idverde for emptying dog waste bins
- £120 Tony George for internal audit
- £84.08 David Elstone for strimmer repairs
- £6.00 John Barnes for jet washing materials
- £60 McCloy solicitors for advice on the Bowls Club Licence
- £157 Jane Baddeley for six trees
- £47.50 SLCC for the Clerks Manual book

85. **Advisory Group Reports**

85.1 Finance: PKF Littlejohn had confirmed that the external audit was complete and no matters had been raised. The 'Conclusion of Audit' notice had been displayed and the audit process for 2018/19 was now complete. No residents had requested to see the accounts.

85.2 Maintenance: A report had been circulated detailing the following:

- The Parish Steward had been asked to focus on clearing Crossways path (between Saxon Way & Bradford Road) although it was likely additional help would be required.
- Progress with dry-stone walling in the village was impressive and those who volunteered with this ongoing project were thanked for their time and efforts.
- At this time of year a lot of the Parish Steward's time was taken up with clearing leaves; any help from residents in clearing up leaves around their properties was appreciated.
- Wild flower seeds and bulbs would be planted during October and Wiltshire Council were asking for suggestions for wild flower sites.

85.3 Highways and Transport: A report had been circulated detailing the following:

- The possible official designation of two footpaths in Murhill was on hold pending a review by Wiltshire Council Rights of Way Department of any potential impact on bats.

- Cllr Fitzpatrick had met with a group of walkers, including a Cotswold Voluntary Warden and a member of the West Wiltshire Ramblers Association, to review the state of local footpaths. A number of issues with paths had been raised and would be addressed where possible.
- Cllr Fitzpatrick had submitted an application to GWR's Communities Improvement Fund for improvements and stabilisation works on the path to Avoncliff station; the outcome of this bid was awaited. The Cotswold Voluntary Warden had indicated that Cotswold Volunteers may be able to help with these improvements if the bid was not successful.

85.4 Valley Parishes Alliances (VPA): The next meeting would take place on 9 October 2019.

85.5 Bradford on Avon Area Board: The next meeting would take place on 26 November 2019, focusing on Health and Wellbeing.

85.6 Village Hall committee: The recent opera evening had been a well-attended and successful event.

86. **Date of next meeting**

Tuesday 5 November 2019, 8.00pm, St Nicholas Church Hall

Meeting ended 9.40pm.