



## Winsley Parish Council

### CONFIRMED Minutes of the meeting held on 3 December 2019

8.00pm, St Nicholas Church Hall

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**Parish Councillors Present:** Ed Gilby (Chair), Jane Baddeley, John Barnes, Ian Berry, David Elstone, Paul Fitzpatrick, Zoe Elstone, Johnny Kidney, Richard Warren

**Apologies:** Robin Davies, Linda Ladner

**In attendance:** Selina Jobson (Parish Clerk)

**Members of the Public:** Two

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106. **Declarations of Interest**

None.

107. **Minutes of Meeting**

The minutes of the meeting held on 5 November 2019 were signed as a true record.

108. **Public Participation**

Two members of the public wanted to speak in relation to the agenda item on 'Resident's Petition about B3108 Road Safety' and councillors agreed that this item would be brought forward to this point in the meeting. A summary of actions taken by the Parish Council in relation to safety on the B3108 was made available to members of the public.

A resident spoke about a petition she had started on the 'change.org.uk' website requesting that the B3108 speed limit be reduced to 40mph and a zebra crossing installed close to the Hartley Farm junction. To date, 127 had people had signed the petition. The resident asked what else the community could do to bring about a reduction in the speed limit on the B3108. She highlighted examples of other roads where speed limits had been reduced.

A second resident expressed concerns with road safety on the B3108 at the junction of Hartley Farm and Dane Rise, stating that the development of Hartley Farm had changed the traffic and pedestrian dynamics of this junction significantly. Drivers using Turleigh and Dane Rise as a short-cut from Bradford to the B3108 were felt to add to traffic issues at this junction. It was suggested that accidents had occurred here but were generally too minor in nature to be reflected in published accident figures. It was suggested that the Parish Council could ask residents to provide reports to the Council of any accidents seen at this junction.

Residents were thanked for raising these matters in relation to the B3108. The Parish Council had asked repeatedly for Wiltshire Council to consider this speed limit, but Wiltshire Council stated that the limit was appropriate for this type of road. Various specific groups that had to cross the B3108 were highlighted: children on their way to St Laurence School, residents from Avonpark Retirement Village, visitors to the Rugby Club and pre-school groups visiting Hartley Farm; councillors felt that a review of the speed limit along the entirety of the B3108, from Downs View (outside of Winsley parish) to the canal bridge on Winsley Hill, should be considered.

Cllr Kidney stated that he would share the petition with Wiltshire Council's Cabinet Member for Highways, Transport and Waste. Councillors re-iterated support for Cllr Kidney in continued lobbying of Wiltshire Council for a reduction in the speed limit along the length of the B3108. Progress would be reviewed in March 2020. If no progress had been made then councillors would consider funding an independent survey of the speed limit.

Cllr  
Kidney

109. **Planning**

- 19/10663/TCA, Daneshill, BA15 2LW: Treeworks, T1-9 & T23  
No comment.
- 19/10462/FUL, 2 Brockwood, Ashley Lane, BA15 2HT: Removal of existing conservatory & construction of single storey rear and side extensions.  
No comment.

- 19/11046/TPO, 29 Late Broads, BA15 2NW: Prune Horse Chestnut tree.  
No comment.
- 19/10174/FUL, 6 Avon Heights, Avonpark, BA2 7JR: Removal of conservatory & construction of single storey rear extension with internal alterations and landscaping.  
No comment.

110. **Clerk's Report on Matters Arising**

Councillors had received a report from the Clerk on progress with actions arising from the last meeting, noting that:

- An evening of councillor training from WALC was proposed for Tuesday 10 March 2020.
- A resident had reported trees from a garden that were overhanging the pavement, causing an obstruction and it was acknowledged that there were a number of such instances across the parish. Overhanging vegetation that blocked a pavement could be reported on the MyWiltsApp. It was agreed that the Clerk would write a short general item for the Weaver. Clerk
- A risk from raised pavement slabs outside Central Convenience Stores had been reported on Winsleybay. Wiltshire Highways had confirmed that the pavement was owned by a building company; this company were now dormant so it was not clear that they would repair the pavement. It was suggested that the Parish Council could repair the pavement and then ask Wiltshire Highways to adopt this area and this possibility would be explored by the Clerk. Clerk

111. **Police Report**

No police report was available. Winsley Neighbourhood Watch had reported some incidents of youths knocking on doors late at night.

112. **Unitary Authority Councillor Report**

Cllr Kidney provided a report to councillors.

Cllr Kidney reported back on discussions with representatives from Bradford on Avon and Winsley Community and Sports Association (BAWCASA) and the Rugby Club about the possibility of locating a skate ramp by the Rugby Club. Whilst they supported the idea of providing a skate ramp in the parish, concerns were raised about the relative isolation of the site with no routine supervision, who would have responsibility for the ramp and unsupervised young people crossing the B3108. At present they did not see the Rugby Club site as a suitable location, although if the situation changed in the longer term they would be happy to consider the idea again.

113. **Resident's Petition about B3108 Road Safety**

This item had been discussed under Public Participation (see Minute 108).

114. **Parish Plan**

Councillors considered a document from the Parish Plan Working Group setting out the work required, benefits and possible issues with undertaking a Parish Plan. Community engagement in undertaking a plan was felt to be of central importance; the plan should be led by members of the community, and not by councillors. The proposal to undertake such a plan should be publicised via all Parish Council communication methods and local groups would be contacted directly. If there was not enough evidence of community support by the time of the Annual Parish Meeting in April then the Parish Council would not pursue the development of such a plan but would look to explore other ways of engaging with the community. If there was support from the community then additional time and resources would be required to support the development of a plan, and grant funding possibilities would be explored.

Cllr Berry was thanked for his work on the proposals.

Councillors agreed to accept the proposals for undertaking a Parish Plan.

115. **Climate Change Action Plan**

Councillors received a proposed Parish Council strategy for climate change actions. The main points were:

- liaising with other interested organisations already taking actions in the area;
- writing bi-monthly articles on progress for the Weaver;

- inviting relevant companies to present general ideas and information to the Parish Council, on topics such as solar panels and electric vehicle charging points.

Cllr Kidney agreed to liaise with Bradford on Avon's Climate Emergency Steering Group.

Cllr  
Kidney

Councillors agreed to accept the proposed strategy for climate change actions.

116. **'Winsley Forest' Tree Planting Project**

A meeting had been held with interested residents to consider further planting possibilities, a communication campaign and fundraising ideas. A local company had approached the Parish Council about the possible donation of some trees and details were awaited.

117. **Precept for 2020/21**

Taking into account budget considerations discussed at the November meeting, councillors agreed that the precept for 2020/21 would be £28,000, an increase of 2.31% in the Band D charge.

118. **Communications**

Councillors received a summary of Parish Council communications undertaken by the Communications Advisory Group, noting that:

- All councillors were encouraged to view and support the Parish Council's Facebook page;
- An outline of a proposed new look for the Parish Council's web page had been drawn up and liaison would now take place with a web designer;
- It was generally seen as good practice for councillors to have a separate email address for Parish Council business. If councillors were interested in this idea it could be explored at a future meeting.

119. **Play Park Maintenance**

The Clerk reported that two quotes had been received for a replacement activity trail and a further quote would be sought. A meeting had been held with a local company who was interested in looking more widely at possible use of the park area and ideas were awaited.

120. **Quotes for Treeworks**

Wiltshire Highways had confirmed that they were responsible for the maintenance of trees at the end of Fieldins and had removed three trees which had been suffering Ash Die Back. Problems caused by a Lime tree to a nearby property were noted. It was also suggested that the area would benefit from some general treeworks to tidy and maintain the area. Noting that the area was the responsibility of Wiltshire Highways, it was agreed that the Clerk would contact Wiltshire Council about these issues.

Clerk

121. **Avonpark Retirement Village Meeting**

The Manager at Avonpark Retirement Village had arranged a meeting with the Chair, Vice-Chair and Clerk to outline some potential ideas about additional development at the Avonpark site. Ideas included converting the current care home building into residential accommodation and some additional building on areas currently used as a car park and the Parish Council's 'football' field. An overall increase in accommodation from approximately 90 to 125 units was suggested and some units might be offered for rent rather than for sale. Potential building plans would involve development on Green Belt land and Avonpark representatives recognised that they would have to demonstrate a clear need for such development and that any buildings would have to be sympathetic to their location in the Green Belt. The representatives from Avonpark were going to contact Wiltshire Council's Planning Team and the Unitary Councillor before proceeding with any potential planning application. Avonpark representatives said they would keep the Parish Council informed of any developments, and asked to receive feedback from the Parish Council if there was any at this stage. Councillors felt that plans were not specific enough to make any comment at this point.

122. **Finance**

122.1 Councillors noted payment since the last meeting of the following of £25 to AM Print and Copy for 'no parking' posters.

122.2 Councillors approved the following payments:

- £630 Administration
- £508.44 James Lock for grass cutting
- £31.20 idverde for emptying dog waste bins
- £55.54 Zoe Elstone for seeds and bulbs

- £40 Village Social Club for annual electricity costs for defibrillator (2016-2019)
- £380 Hiscocks for repairs to the sports wall in the park

122.3 Councillors noted a £30 donation to the Parish Council from a resident towards bulbs for planting in the village.

123. **75<sup>th</sup> Anniversary of VE Day, 8 May 2020**

The SSAFA, the Armed Forces charity, had contacted all town and parish councils with proposals for local events to commemorate the 75<sup>th</sup> anniversary of VE day on 8 May 2020. It was agreed that the Methodist Church, St Nicholas Church, Village Hall and the Social Club would be contacted to see if they were interested in organising an event. It was noted that the 75<sup>th</sup> anniversary of VJ Day would be commemorated on 15 August 2020 and events for this anniversary would also need consideration.

Chair

124. **Advisory Group Reports**

124.1 Maintenance: A report had been circulated and it was noted that:

- Following the submission of requests on the MyWilts app the road sweeper had been round many parts of the village.
- Wildflower seeds had been sown on the roadside verge by Quarry Close and bulbs were being planted at suitable sites across the parish.

124.2 Valley Parishes Alliances (VPA): A Highways England meeting had taken place where forthcoming closures of the A36 for roadworks has been raised.

124.3 Village Hall: A fire door had been replaced.

124.4 Winsley Hill Traffic Action Group: The final analysis of soil samples had been received. BuroHappold had prepared a proposal for the design and consultancy work for the planning stage.

124.5 Resilience: Grit from the Parish Emergency Assistance Scheme had been collected and stored in the Parish Council's maintenance store. The need to repair Murhill grit bin had been reported to Wiltshire Council.

125. **Date of next meeting**

Tuesday 7 January 2020, 8.00pm, St Nicholas Church Hall.

Meeting ended 9.40pm.