



Winsley Parish Council

DRAFT Minutes of the meeting held on 3 March 2020

8.00pm, St Nicholas Church Hall

Parish Councillors Present: Ed Gilby (Chair), John Barnes, Ian Berry, Robin Davies, David Elstone, Paul Fitzpatrick, Zoe Elstone, Linda Ladner, Richard Warren

Apologies: Jane Baddeley, Johnny Kidney

In attendance: Selina Jobson (Parish Clerk), Police Constable Bowden

Members of the Public: One

163. **Declarations of Interest**

None.

164. **Minutes of Meeting**

The minutes of the meeting held on 4 February 2020 were signed as a true record.

165. **Public Participation**

No items raised.

166. **Planning**

- 20/01476/VAR, Merry's Cottage, 151 Conkwell, BA15 2PN: Variation of Condition 2 of 19/04964/FUL (Two storey extension to the north and single storey extension to the west, with new detached garage).
The variation involved some alterations to windows, reduction in the size of the kitchen and repositioning of the garage. Councillors did not consider these changes to be significant.
No comment.
- 20/01038/FUL, 8 Bradford Road, BA15 2HN: Renovation of an existing house with a single storey side extension and attic conversion.
The application was commended for attempting to produce a sustainable, modern home to Passivhaus Enerphit standard. It was suggested that it would be useful to monitor this development and, with the agreement of the developer, present it as an exemplar of what could be achieved through good design. The increase in volume was limited compared to nearby properties. Wood cladding was proposed but it was noted that nearby properties were not uniform in design and this was not considered of detriment to the design.
Councillors supported the application, in light of the intention to create a very high performing sustainable home, with the aim of achieving Passivhaus Enerphit standard for the refurbishment of existing homes.
- 20/01699/TPO 29 Late Broads, BA15 2NW: Copper Beech - 15% thinning of secondary laterals and new foliage for maintenance and to improve safety.
The application was considered sensible and was being undertaken for safety reasons.
No comment.

167. **Clerk's Report**

Councillors noted a report from the Clerk on progress with actions arising from previous meetings and residents' enquiries. It was noted that:

- A link to information from BANES modelling potential traffic flows in light of the introduction of the Clean Air Zone would be circulated to councillors;
- James Lock had considered possible works in the Village Garden and on Crossways path and would be providing quotes. The Clerk agreed to look into whether Wiltshire Council would take away any cleared vegetation if volunteers undertook any works here.

Clerk

Clerk

168. **Police Report**

Louis Bowden, Police Constable for the Bradford on Avon area, attended and provided an update on community policing, circulating an overview report. Councillors stated that it would be useful to receive regular reports on any current local issues. Providing information on local traffic incidents was also suggested.

169. **Unitary Authority Councillor Report**

Councillors received and noted the Unitary Authority Councillor's report from Cllr Kidney.

170. **Grant Request – New Chairs for St Nicholas Church Hall**

The Churchwarden presented a grant request for £500 towards the purchase of 54 new chairs to replace the current plastic chairs in St Nicholas Church Hall. He reported that:

- The total cost of the chairs was £1115 and the remaining amount would be covered from Church Hall funds;
- The Hall was well used by a wide range of regular groups and was available for general hire;
- Financial accounts were presented and it was noted that the revenue raised through the hire of the Hall was approximately equal to the running costs with relatively little money available for maintenance or enhancement projects;
- Repairs to the roof had been undertaken fairly recently with all costs met from Church Hall funds;
- There were currently no other immediate maintenance projects planned, although it was reported that the windows would need replacing at some point.

Councillors noted that the Church Hall was a well-used local resource available to all residents. The current chairs were in clear need of replacement. It was noted that the Bradford on Avon Area Board could also be approached for additional funds if required.

Councillors agreed unanimously to award a grant of £500 to St Nicholas Church Hall for the purchase of 54 new chairs.

171. **Highways Update**

Cllr Barnes provided an update on highway matters arising since the last meeting:

- It had been agreed at the Community Area Transport Group (CATG) meeting that double yellow lines would be applied above and below the canal bridge on Winsley Hill. The exact distance would be determined by Wiltshire Highways and the Parish Council advised for comment. The cost of the yellow lines would be met by Wiltshire Council.
- At the CATG meeting Wiltshire Council's Traffic Engineer Manager had suggested that raising the canal bridge parapet might enable the installation of an 800mm raised pavement on the bridge. Concerns were expressed about the narrow width of an 800mm pavement and that accommodating even this size pavement would result in the road over the bridge being narrowed to below Department of Transport guidelines.
- An awaited resubmission of a planning application for Limpley Stoke Mill might provide an opportunity for Winsley Parish Council, working with Limpley Stoke Parish Council, to seek agreement for some public parking to be included in the plans.
- Winsley Hill Traffic Action Group (WHTAG) had produced an outline diagram of possible traffic calming features at the bottom of Winsley Hill which had been sent to Wiltshire Highways. An initial response from Wiltshire's Traffic Engineer indicated that the proposal was similar to previous ideas considered and was not possible due to sight lines. Further consideration and a fuller response would be provided.
- Following a meeting with Cllr Kidney, the Leader of Wiltshire Council, Philip Whitehead, was taking a proactive interest in concerns about the speed limit on the B3108 and was raising concerns with Wiltshire Council officers.

172. **'Winsley Forest' Tree Planting Project**

Some of the 210 saplings from the Woodland Trust had been delivered. It was proposed that planting take place in the field along Limpley Stoke Road close to recent stonewall work. Avonpark Retirement Village, who own the field, supported the planting. Some of the saplings were being planted by residents of Turleigh who were organising tree planting in that part of the Parish.

173. **Winsley Community Website Review**

Councillors considered a proposal that Cllr Fitzpatrick, with help from web developer Richard Read, redevelop the Winsley Community website. In discussion it was noted that:

- This option would enable the Parish Council to continue to have control over all aspects of the website while some other options involved companies having greater control over the site and ongoing costs;
- This was the least expensive of the options; costs involved would include the hosting of an internet based test site and support from Richard Read on a time and cost basis;
- Councillors would need to help with reviewing the website;
- Cllr Fitzpatrick would document the development of the website;
- Redevelopment could take until the end of the year, but as the current site was still fully operational this timescale was not an issue;
- continuing with a Wordpress based site was seen as beneficial.

Councillors agreed unanimously that Cllr Fitzpatrick, with help from Richard Read, redevelop the Winsley Community website.

174. **Annual Parish Meeting, Wednesday 22 April 2020**

Having considered various options it was decided that the focus of the Annual Parish Meeting would be on the rural character of the local area. The meeting would include a review of the Parish Council's year, brief overviews from Advisory Groups, an open forum for questions and time to talk informally with councillors. The Clerk would contact possible speakers and would write an article promoting the meeting for the April Weaver.

Clerk

175. **Replacement of Play Park Equipment**

Quotes had been received from three companies for a replacement activity trail in the park. It was suggested that a spreadsheet analysis of the quotes would be useful in comparing the quotes. It was felt that some consultation with parents and children should be undertaken, along with seeking advice from any local experts.

It was agreed that Cllr Ladner and the Clerk would work together to progress consideration of the three quotes.

Cllr
Ladner &
Clerk

176. **Wiltshire Council's Green Infrastructure and Open Space Survey**

Noting that this was a detailed survey, with some questions requiring significant consideration, councillors requested that the Clerk ask that the deadline be extended from 31 March to the 30 April 2020 at the earliest.

The Clerk reported that Wiltshire Council had also just circulated a Rural Facilities survey for completion by 31 March 2020. This was less extensive than the Green Infrastructure survey and it was agreed that the Chair and the Clerk would look at completing this.

Cllr Gilby
& Clerk

177. **Wiltshire's Council's Briefing Note on 'better deal for bus users'**

Wiltshire Council had circulated a briefing note asking Parish Councils to suggest improvements to local bus services in light of central government funds being made available for such improvements. Suggestions included:

- Reinstatement of the early morning bus to Bath (removed in November 2019);
- A reduction in bus fares (current cost is approximately 60p/mile from Winsley to Bath);
- Changing the times of some buses to coincide better with trains serving Bath station;
- Making sure that real time bus information is available via an app;
- Ensuring that the introduction of the Clean Air Zone in Bath does not have a detrimental impact on public transport into Bath.

It was agreed that the Briefing Note, these suggestions and a request for any other suggestions would be publicised to residents.

Clerk

178. **Finance**

Councillors approved payment of the following:

- £630 Administration
- £31.20 idverde for emptying dog waste bins
- £69.76 Gardening club for planting on the roundabout

179. **Advisory Group Reports**

179.1 Human Resources: The County Secretary from WALC would deliver councillor training on Tuesday 10 March in St Nicholas Church Hall. Limpley Stoke Councillors had been invited to attend.

179.2 Finance: The VAT reclaim for the previous year had been completed and was ready for submission.

179.3 Maintenance: Three quotes for revised works to the trees at the end of Fieldins had been received and it was agreed to use West Country Tree Services to undertake this work. Two reconditioned stone finials had been identified to replace finials on pillars to the Village Garden, which had been stolen some time ago. The replacement finials cost £225 plus the costs of installation. The Parish Council had agreed previously to fund these works.

179.4 Media and Communications: The keyholder to the Turleigh noticeboard had raised some issues with the noticeboard and these would be looked into.

A final draft of the Winsley Footpaths Map had been produced and businesses who had agreed to sponsor the map would now be invoiced.

179.5 Village Hall Committee: Thanks were extended to a resident who had contacted the Clerk about the location of the missing Village Hall bench which had now been recovered.

180. **Date of next meeting**

Tuesday 7 April 2020, 8.00pm, St Nicholas Church Hall.

Meeting ended 9.55pm.