



Winsley Parish Council

DRAFT - Minutes of the Meeting held on 5 April 2022

8pm, St Nicholas Church Hall, Winsley

Parish Councillors Present: Ed Gilby (Chair), Jane Baddeley, John Barnes, Ian Berry, Bridgette Duncombe, Graham Bostock, Kerry Kemp, Johnny Kidney, Linda Ladner, Richard Mann, Ian Sparrowhawk

Apologies: None

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: None

151. **Declarations of Interest**

None.

152. **Minutes of Meeting**

Resolved: to approve the minutes of the meeting held on 1 March 2022 as a true record.

153. **Public Participation**

No members of the public were present.

154. **Planning**

- PL/2022/01811, 15 Bradford Road, BA15 2HN: Roof alterations and extensions.
Sympathetic update of building to modern requirements.
Resolved: No objection.
- PL/2022/01802, Turleigh House, Turleigh, BA15 2HG: Alterations of kitchen window to accommodate bifold doors & secondary glazing & draught proofing to all sash and casement windows & doors throughout.
Sensible upgrade of glazing as an environmental necessity. Sympathetic design to modern requirements.
Resolved: No objection.
- PL/2022/02119 Roses Wood Cottage, Haugh, BA15 2JD: Extensions and alterations.
Noted that Wiltshire Council must check the size of the permitted development.
Resolved: No objection.
- PL/2022/02392 Uplands Cottage, Green Lane, Turleigh, BA15 2HH:
Demolition of porch and conservatory with a single storey extension at ground floor level and a separate single storey extension at first floor level. Alterations to building and driveway, including formation of a dropped kerb to the highway, removal of a small tree & pruning of two small trees.
Plans had been amended in light of previous objections. Traditional materials are being used in keeping with the area. Request that one tree is planted elsewhere on the land in light of the proposal to fell one tree.
Resolved: No objection.

155. **Matters Arising**

Councillors received an update on matters arising noting that:

- Cllr Duncombe would meet with Winsley Primary School about their Travel Plan again shortly. A request for a copy of the School's Travel Plan would be made to Wiltshire Council.
- Cllr Gilby and the Clerk had met with representatives from Avonpark Retirement Villages about their improvement plans. They proposed to demolish two vacant buildings and construct an apartment building within the footprint of the two existing buildings. A pre-application had been submitted to Wiltshire Council. The Parish Council would liaise with Avonpark Retirement Village as plans developed.
- Lights in the car park of Avonpark Retirement Village had been put on a timer and a sensor to reduce levels of unnecessary lighting.
- A resident had asked whether the informal path running through fields adjacent to Winsley Manor and the Cricket Club could be dedicated as a Public Right of Way. In a recent Weaver article, the owners of the land explained their intention to clear and maintain the land, with tree planting and the creation of a wildflower meadow. A permissive path would be maintained and there was no intention to deny public access now or in the future. Cllr Kidney had been in touch with the local Ramblers Society and would contact the owners about the path.
- The Parish Council were following advice from the National Association of Local Councils and Wiltshire Council regarding support that could be provided by parish councils to Ukrainian refugees. Wiltshire Council had set up a team to support Ukrainian refugees. Reverend Tessa Mann had contacted the Parish Council about putting support in place for refugees placed locally and the Parish Council would help with initiatives where possible. Advice for people wanting to support Ukrainian refugees was available on Wiltshire Council's website:
<https://www.wiltshire.gov.uk/article/6167/Wiltshire-stands-with-Ukraine>

Cllr Kidney

156. **Police Report**

PCSO Wallace had undertaken patrols around the canal bridge in light of ongoing issues with dangerous parking. She had also undertaken some evening patrols around the area of Winsley Primary School. Some damage to car tyres at the School had been reported.

157. **Unitary Councillor Report**

Cllr Johnny Kidney reported that:

- Residents were encouraged to report any ongoing issues with bin collections to Wiltshire Council.
- The energy rebate for residents in properties with a council tax band of A-D would be issued by Wiltshire Council.
- Some car parking charges had changed from 1 April 2022; further changes were under consultation.
- Wiltshire Council had launched a campaign to recruit more Shared Lives carers, where people who had a spare room could offer care and support to adults who, for a variety of reasons, needed such support.
- Wiltshire Council were running intensive swimming lessons over the Easter holidays. It was noted that some of the more specialist lessons were not being run at this time.

- Wiltshire Council's Wildflower Area scheme was underway. Highways verges would also be left uncut except where needed for visibility.
- Bradford on Avon Town Council were considering purchasing Speed Indicator Devices (SIDs) with the possibility that these could be bought and shared with parish councils. Limpley Stoke Parish Council had their own SID. It was agreed that there would be consideration of purchasing a SID at a future Parish Council meeting. SIDs could only be used on roads up to 30mph. Highways Adv Group
- A planning application for Limpley Stoke Mill might be submitted shortly. Limpley Stoke Parish Council had consulted with the applicant about the possibility of including public car parking spaces as part of the development.
- The permanent shared footway and cycleway scheme between Winsley and Downs View would be built during this year's summer holidays. Wiltshire Highways had confirmed that one-way working was not possible and the road would need to be shut for five weeks. Walking and cycling would still be possible. Diversions would take traffic around the area, although the potential impact of additional traffic in the nearby lanes was noted. Arrangements for the D1 bus service were being finalised. Local businesses would be contacted by Wiltshire Council about the closure and arrangements. Cllr Kidney was liaising with Wiltshire Council and would keep councillors and residents informed. Cllr Kidney

158. **Northfield Playing Field**

The Parish Council had received the representations and objections made during the consultation period for the Town and Village Green application for Northfield. Seventy statements of support had been received and two objections. These included a Statement of Objections from the owners of Northfield. The Parish Council had until 18 April 2022 to submit a response to the objections to Wiltshire Council.

Advice had been taken from the Open Spaces Society and from solicitors.

Resolved: That a full response would be prepared and circulated to all Councillors ahead of submission to Wiltshire Council.

Clerk

159. **Playpark Equipment**

Councillors considered quotes from three companies for a replacement activity trail. A request for parents to be involved in the consultation had been put in the School newsletter.

Playdale had provided the lowest quote, the equipment looked appropriate and included steel 'feet' to protect posts from strimmer damage. The current equipment had been bought from Playdale.

Resolved: to order the replacement activity trail proposed by Playdale.

Consideration would be given to budgeting for maintenance and improvements to the play park equipment in future years.

160. **Consultation on the Government's Response to the Landscape Review**

Following discussion at the last meeting and subsequent amendments, councillors received a proposed final version of a response to the Government's Response to the Landscape Review consultation.

Resolved: to approve and submit the response to the Government's Response to the Landscape Review consultation.

Clerk

161. **New Noticeboards for Murhill Bank Nature Reserve**

A proposal to rename the Nature Reserve as a tribute to John Presland's involvement was supported by councillors. John Presland's family had been contacted about the proposal and their views were awaited. Three new noticeboards were proposed at the East, West and North entrances to the Nature Reserve. Text, pictures and a map were being prepared. Quotes for the noticeboards would be sought.

162. **Repairs to Bowling Club Wall**

A quote from Mick Byrne to repair part of the crumbling stone wall around the Bowling Club had been received. Mick Byrne had recently repaired a separate part of the wall following damage by a vehicle. The Bowling Club had asked if the repairs could be undertaken by the start of the bowling season in mid-April.

Resolved: to accept the quote from Mick Byrne for repairs to the crumbling part of the Bowling Club wall.

163. **Hartley Farm Variation to Licence Application**

Councillors agreed to take this item although it was not on the agenda. The consultation deadline was 21 April 2022, before the next Parish Council meeting, and an extension to this deadline was not possible. The Clerk had spoken to the applicant. The applicant couldn't attend the Parish Council meeting but had provided details about the application in an email circulated to councillors.

The application was for the licence to cover the new café area that was being built; all other licence conditions remained unchanged. The applicant stated that the intention was to continue to run the café in the same way, as a day-time offering with the occasional supper club, quiz night or private event. Although the licence application mentioned weddings, the applicant stated that they did not intend to become a wedding venue and would, as previously, only hold the occasional wedding.

The original licence had been granted in 2017. Some councillors raised concerns about licensed events held between 2017 and 2019, with reports of some occasions on which noise had been heard across the village. It was suggested that if the licence were extended to include the larger café area then larger events could be held, with the potential for noise and traffic issues.

Resolved:

- That the applicant would be asked to amend the application to ensure it was an accurate reflection of their intentions regarding the variation of licence.
- That comments about potential noise and traffic issues if bigger or more frequent licensed events were held at Hartley Farm would be submitted to Wiltshire Council.

164. **Finance**

Resolved: to approve the following payments:-

- £815.40 Administration
- £31.20 Idverde for emptying dog waste bins
- £454 James Lock for grass cutting

Noted: that the following payment had been made since the last meeting:

- £45 Open Spaces Society

165. **Advisory Group Reports**

165.1 Human Resources: A date for the Clerk's appraisal was being arranged.

165.2 Maintenance Advisory Group: That Councillors from this Group would, if possible, meet with the Parish Steward when he was in Winsley for some general guidance on the work he could undertake around the parish.

That repairs to the handrail by the steps leading off Turleigh towards The Peace were required. It appeared that a section of the rail had been cut out some time ago.

A proposal to install additional dog waste bins would be brought to a future meeting.

165.3 Highways Advisory Group: Councillors received a list of works agreed by the Parish Council but awaiting action from Wiltshire Council. These would be brought to the attention of Wiltshire Highways.

There had been a road traffic accident involving a car and a motorbike at the junction of the B3108 and Tynning Road.

165.4 Communications Advisory Group: The Clerk was liaising with the web developer about ways of reducing the amount of spam mail sent out from the Chair's email address.

166. **Change of September Meeting Date**

Councillors agreed to change the date of the September meeting from 6 to 13 September.

Consideration would be given to changing the date of the July meeting in light of the agreed change to the September meeting.

167. **Date of next meeting**

Tuesday 3 May 2022 in the Village Hall, to include the Annual Meeting of the Council.

Meeting ended 9.55pm.