Winsley Parish Council

DRAFT Minutes of the Winsley Parish Council Meeting held on 3 September 2024

8.00pm, Winsley Village Hall

Parish Councillors Present: Linda Ladner (Chair), John Barnes, Ian Berry, Graham Bostock, Bridgette Duncombe, Kerry Kemp, Johnny Kidney, Richard Mann, Tony Puma, Ian Sparrowhawk, Ed Townsend

Apologies: None

In attendance: Selina Jobson (Parish Clerk)

Members of the Public: Four

49. **Declarations of Interest**
Cllrs Duncombe and Sparrowhawk declared a non-pecuniary interest in Winsley's Cricket Club's request for funds towards a defibrillator (Minute 52).

50. **Minutes of Meeting**

Resolved: to approve the minutes of the meeting held on 4 July 2024 as a true record.

51. **Public Participation**
A member of the public made the following points:

- he thanked councillors for their work in the community;

- he felt that the recently installed 'single file' traffic sign by the War Memorial was in the wrong location and did not convey the problem of the narrow lane and sharp bend. The Parish Council had confirmed that Wiltshire Council had installed the sign in the wrong place and he asked that it be moved before Remembrance Sunday.

- he thanked the Parish Council for organising the cleaning of the War Memorial.

- he stated that grass around the War Memorial needed to be repaired and the kerb around the War Memorial repaired to prevent weeds.

- he was concerned about the extent of ragwort in a field owned by Avonpark and the possibility of it spreading into surrounding fields.

A second member of the public made the following points:

- he thanked the Parish Council for exploring options for reducing the driver's speed on Dane Rise with Wiltshire Council's Highway Engineer. He requested an experimental TRO to shut Dane Rise to vehicular traffic at the Bradford Road end.

- he welcomed progress with possible improvements on footpaths WINS10 & WINS12, from Turleigh to Avoncliff.

- he wanted to see the D1 bus increased to a half-hourly service.

- he felt it would be useful to have a local bus service running between villages.

- he welcomed the proposed pedestrian crossing on the B3108, but felt that a reduction in the 50mph speed limit would be the single biggest improvement on the road.

The Safeguarding and Equalities & Diversity Officer and the Partnerships Officer from Winsley Cricket Club presented their grant request for funds towards a defibrillator. They had bought a defibrillator because of the significant number of people attending the Club and in light of instances where defibrillators had been used at other clubs. The defibrillator would be available to the community. There had been fundraising activities through the Club to raise funds towards the defibrillator.

The representatives from Winsley Cricket Club explained that the Club had grown over the last couple of years and were they expanding the range of groups and activities undertaken, to broaden the appeal of the Club to the community.

52. **Grant Request for Defibrillator**

Councillors considered a request from Winsley Cricket Club for funds towards a defibrillator. Whilst the defibrillator had already been purchased, the Club had initially contacted the Parish Council prior to its purchase.

Having considered the Cricket Club's accounts, Councillors questioned whether the Club could fund the defibrillator without additional contributions. The Club representatives confirmed that monies currently held by the Club would go towards running costs and longer-term investment plans, so additional funding towards a defibrillator was sought so that these funds did not have to be used.

It was confirmed that the defibrillator was situated outside the Club building and available for general use.

Resolved: to award a grant of £1000 to the Cricket Club towards the new defibrillator.

53. **Planning Applications**

PL/2024/07825 & PL/2024/07671 Parsonage Farm, Conkwell, BA15 2JQ: Replace existing concrete roof tiles with natural roof slates.

Resolved: No comment.

PL/2024/07503 Turleigh House, Turleigh, BA15 2HG: various tree maintenance works.

Resolved: No comment.

54. **Matters Arising**

- The Clerk had received complaints from residents that a person occupying common land in No Man's Land, Conkwell, was cutting back trees and increasing the size of the occupied land. The local PCSO was monitoring the situation. Cllr Kidney was liaising with Wiltshire Council about any possible actions. He would investigate the costs of pursing a legal route to evict the person from this common land.
- Bradford on Avon Youth Town Football Club were using the Parish Council's field by Avonpark for training and matches again and had sent on a list of fixtures.
- In light of residents' requests, the possibility of installing an additional streetlight at the end of White Horse Road would be explored.

55. **Police Report**

PCSO Wallace had reported that the Winsley visit by the mobile unit had been well received. It was noted that details of the exact location needed to be made available beforehand. PCSOs were intending to undertake speed patrols in local villages.

Since the closure of the A36 the PCSOs had conducted traffic patrols in Bradford, on Crowe Hill and on Lower Stoke.

56. **Unitary Councillor Report**

Cllr Kidney reported that:

- Wiltshire Council had introduced tougher penalties for flyposting.
- He was liaising with National Highways about the A36 closure and measures to mitigate the impact on the surrounding local roads.
- Wiltshire Council had received an additional £2million for road safety measures and had agreed to install a pedestrian controlled crossing on the B3108 close to the Hartley Farm/Dane Rise junction. The scheme was likely to incorporate elements of the junction improvement scheme, such as a filter lane. Cllr Kidney would continue to campaign for a speed limit reduction on the B3108. Councillors asked whether a temporary speed limit reduction could be introduced on the B3108 during the A36 closure, as the increase in traffic using the road made entering/exciting side roads more difficult. Members of the public were encouraged to contact Wiltshire Highways with such suggestions. It was agreed that the Parish Council would contact Wiltshire Highways with this request. Clerk
- He encouraged people to respond to the Government's consultation on changes to the National Planning Policy Framework, running until 24 September.

- Wiltshire Council was running a public consultation on their proposed Gypsies and Travellers Development Plan until 4 October.
- Wiltshire Council's Solar Together scheme had been extended until 13 September.

57. **Highways and Transport**

A meeting was being arranged with Avonpark Retirement Village to discuss the highways comments relating to the approval of their planning application.

Cllr Barnes and the Clerk had met with Wiltshire Council's Highways Engineer to consider measures to reduce the speed of drivers on Dane Rise. The Highways Engineer confirmed that if the Parish Council wanted to consider closing one end of Dane Rise to vehicular traffic, it would have to be at the junction with the B3108 and not the Bradford Road end. A possible road closure would be considered as part of the reconfiguration of the junction and installation of a pedestrian crossing.

Wiltshire Highways had confirmed that they had installed signage by the War Memorial in the wrong place and would move the sign further down the lane.

The shared footpath sign by Millbourn Close would be moved to improve its visibility.

There was a new D1 bus timetable from 1 September.

58. **Maintenance and Environment Advisory Group**

58.1 Playground Maintenance

Cllr Sparrowhawk had met with a playground company who were providing a quote on possible options for repairs to the swings.

58.2 Public Rights of Way from Turleigh to Avoncliff (WINS10 and WINS12)

Wiltshire Council had reviewed the state of WINS10 and WINS12, the two footpaths between Tureigh and Avoncliff. An engineer had been asked to review these paths in more detail. The Cotswold Wardens had offered to improve WINS10 by installing some steps at the bottom of the path and the local landowner had agreed to this.

58.3 New Latch for Ashley Lane Gate

Following a request for a latch suitable for horseriders on Ashley Lane, councillors considered a proposal for a new latch.

Resolved: to purchase a new latch suitable for horseriders for installation on the gate on Ashley Lane, at a cost of £89.99 for the latch and £40 for fitting.

58.4 War Memorial

James Long Masons had completed repairs to the War Memorial. It was agreed that at the moment the letters on the Memorial could be seen more clearly and work to repaint them would not be undertaken at this point.

58.5 Northfield

Councillors recorded thanks to the Parish Steward and to Cllr Townsend for their work in cutting the long grass. James Lock was now cutting the grass on a regular schedule.

The fence remained dangerous as it had fallen down in several places. The owners would be contacted again and asked to remove the fence.

A resident had asked if a dog waste bin could be installed near Northfield. Councillors felt that the field was intended as a playing field and did not want to encourage additional use by dog walkers by providing a dog waste bin.

59. **Climate Advisory Group**

59.1 River Festival in 2025

Plans were being developed for the River Festival. Box Parish Council had recently joined the group.

59.2 Weedkiller

In light of research into the use and impact of Glyphosate as a weedkiller, the Climate and Nature Group would consider whether the Parish Council should allow glyphosate to be used on kerbside weeds outside of the main village. A proposal would be brought to a subsequent Parish Council meeting.

60. **Organisations Meeting, 3 October 2024**

Preparations were continuing for this year's organisations meeting which would take place at Winsley Primary School on 3 October 2024. All local organisations were welcome to attend.

61. **Finance**

Conclusion of Annual Governance & Accountability Return

61.1 The external auditors report had been received and no matters of concern had been raised. The conclusion notice for the Annual Governance and Accountability Return was available on the noticeboard and website.

61.2 **Resolved:** to approve the following payments:-

- £798.20 Administration
- £252.00 PKF Littlejohn for external audit
- £70.00 Tony George for internal audit
- £140.00 James Lock Northfield
- £1518.00 James Long Masons for War Memorial repairs

61.3 **Resolved:** to approve the bank reconciliation, noting the following payments and receipts since the last meeting:

- £60.00 DM Payroll for Payroll (Payment)
- £30.00 Dorothy House for Rivers Meeting Room Hire (Payment)
- £30.00 Dorothy House for Rivers Meeting Room Hire (Payment)
- £9.30 Richard Mann for travel expenses (Payment)
- £5.88 HMRC Shipley PAYE (Payment)
- £31.20 Idverde Bin emptying (Direct Debit)
- £35.00 ICO Annual fee (Direct Debit)
- £464.00 James Lock Grass cutting (Payment)
- £798.20 Administration (Payment)
- £144.00 Church Hall for hall hire (Payment)
- £1,500.00 Church Hall for roof grant (Payment)
- 45.17 Bank interest (Receipt)
- £239.98 Ian Sparrowhawk refund for swing seat (Receipt)
- £43.30 Bank Interest (Receipt)

62. **Advisory Group Reports**

62.1.Communications

It was noted that 'UK Parish' had contacted some local businesses about taking out paid adverts. Whilst these emails might appear connected to the Parish Council, this website had no connection to the local community website where businesses listings were included at no charge.

62.2 Governance

Parish Council policies would be looked at for review.

62.3 Maintenance

Some changes were being made to the cutting of the long grass in the John Presland Nature Reserve.

It was suggested that volunteers could be sought to help with village maintenance, such as tidying the small garden by The Peace.

63. **Dates of Next Meeting**

Tuesday 1 October 2024, Village Hall

64. **Clerk's Appraisal**

Councillors considered the Clerk's appraisal and agreed her salary from 1 October 2024.

Meeting ended 9.45pm
