Winsley Parish Council

DRAFT Minutes of the Winsley Parish Council Meeting held on 13th January 2026

8.00pm, St Nicholas Church Hall

Parish Councillors Present: Linda Ladner (Chair), Ian Berry, Graham Bostock, Jim Bralsford, Mike Holgate, Kerry Kemp, Tony Puma, Caroline Roofe, Ian Sparrowhawk, Ed Townsend

Apologies: Richard Mann

In attendance: Selina Jobson (Parish Clerk), Unitary Cllr Nigel White

Members of the Public: Thirteen

117. **Declaration of Interests**
Cllr Townsend declared an interest in PL/2025/09906 The Old Paddock.

118. **Minutes of Meeting**
Resolved: to approve the minutes of the meeting held on 2 December 2025 as a true record.

119. **Public Participation**
Two residents from Winsley Hill Traffic Action Group handed in a petition in favour of a reduction in the speed limit on the Winsley Hill section of the B3108.

The owner of Quoins Farm provided information about a project to use QR codes to provide up-to-date information for walkers about land use. He had already put an information sign with a QR code on his land.

A resident considered the proposed 20mph speed limit on residential roads in Winsley to be unnecessary and questioned the Parish Council's method of consulting on this proposal.

The applicants for PL/2025/09906 The Old Paddock outlined their planning application.

A resident supported the re-opening of a village shop, but had concerns relating to the premises license application for Londis, 69-71 Tyning Road. He questioned if the application notice had been displayed for the correct amount of time; he considered the licence hours from 6am to 11pm to be excessive for a local store; and he stated that chiller cabinets outlined in plans would need new air cooling units that would require planning approval.

A resident reported a road traffic accident on the B3108 the previous day. He spoke in favour of a speed reduction on the B3108, with data that indicated that a speed reduction would not have a significant impact on journey times. He stated that road noise would be reduced with slower traffic speeds.

The resident reported that draft proposals in Bradford on Avon Local Cycling and Walking Infrastructure Plan did not include proposals relating to Winsley, and that this was a missed opportunity.

The resident reported on new Government planning regulations that would automatically permit developments within 800m of a railway station. He asked if Winsley & Westwood parish councils would work together to request an extension to the Avoncliff Conservation Area to reduce the potential for development.

120. **Planning Applications**

PL/2025/09700 Elbow Cottage, 51-52 Turleigh, BA15 2LZ: New single storey front & rear extensions, new front porch & replacement outbuilding. Refurbishment of existing dwelling.

It was noted that Elbow Cottage had a prominent place both visually and historically and was situated in a very sensitive site within the valley. The applicant's intention to modernise the property and make it a multi-generational home was supported.

Whilst the application stated that the proposed annex would be subservient to the main building, councillors felt that the style and change in orientation of the annex would result in it dominating the host residence. Although there was a proposed setback of the two-storey element of the front elevation, the ground floor element of the annexe would be forward of the host residence. This proposed frontline of the ground floor element, coupled with the high level of fenestration on the ground floor and the proposed materials, was considered to upset the symmetry of the building as a whole. The proposed new east / west aligned roof ridge and the large windows in the west and east elevations of the annex were felt to increase the imbalance between the two parts of this development. The placement of bi-fold doors in the west elevation of the host residence was felt to be incongruous.

Councillors considered that the scale of the extension and the proposed materials (extensive glass and wood) would be of detriment to the property and needed to be reconsidered to ensure the extension did not detract from the character of the main house.

Resolved: to object to the application on the grounds that the proposed extension to the annexe was not subservient to the host residence, that the new element would upset the symmetry of the development as a whole and that the changes in the west elevation of the host residence were incongruous to the nature of, and views of, the old building.

PL/2025/09906 The Old Paddock, Winsley, BA15 2LN: Self build dwelling & associated works.

It was agreed to defer consideration of this application to the next meeting of the Parish Council as the Planning Statement document had only recently been made available. It was noted that the site was in the Conservation Area so any build would need to be sympathetic to the setting.

PL/2026/00078 15 Late Broads, BA15 2NW: Silver birch – fell.

Resolved: No objection.

PL/2026/00113 270 Turleigh, BA15 2HF: Apple tree – fell. On the margin of a wooded area.

Resolved: No objection.

121. **Premises Licence**

To consider a new premises licence application for: Londis, 69-71 Tyning Road, BA15 2JN.

Councillors supported the re-opening of an important local amenity. The licence application sought permission to be able sell alcohol from 6am to 11pm. This did not necessarily mean that the shop would be open at those times; the previous shop had been open from 7am to 10pm. Concerns were raised about possible anti-social behaviour relating to the late night purchase of alcohol. The application included a statement about dealing with any anti-social behaviour.

Councillors supported the granting of a licence application but requested that the opening hours were considered to reduce the likelihood of anti-social behaviour.

The Parish Council noted concerns that the licence application had not been displayed at the site for the necessary amount of time. Unitary Cllr White agreed to check this with Wiltshire Council.

122. **Street Trading**

To consider a Street Trading application for: Pizza box, outside the old shop, Tyning Road, BA15 2JN on 16 January, 13 February and 13 March 2026 between the hours of 5.30pm – 8pm.

The applicant had undertaken street trading at this site previously and no concerns had been raised.

123. **Matters Arising**

Cllr Mann and the Clerk had meet with the Manager and Community Coordinator of Avonpark Retirement Village. Discussion had focused on how best to keep Winsley residents updated with the Avonpark redevelopment works. It was questioned whether details of a bat tower that was being constructed in the field owned by Avonpark had been included in the planning application.

[It was confirmed after the meeting that details of a bat tower were in the application].

In light of a resident's request, Wiltshire Council's Conservation Officer had been contacted for details of the process for requesting an extension to the Conservation Area in Avoncliff and their advice would be circulated. Clerk

124. **Police Report**

PCSO Laura Wallace was now covering the Trowbridge area and details of a replacement contact for this area were awaited.

125. **Unitary Councillor Report**

A report from Unitary Councillor White had been circulated, this included:

- The painting of a white line on the road alongside the cycle lane had been delayed due to bad weather and would be undertaken when conditions were favourable.
- An update on Wiltshire Council's financial position, noting measures had been taken to produce a balanced budget at the end of the year.
- That Government Planning Inspectors said more work was needed on Wiltshire Council's Local Plan.
- An update on proposed changes to kerbside recycling.

Concerns were raised about increases in flytipping in Winsley and the possibility that a booking system at household waste centres would make this worse. Cllr White reported that Wiltshire Council responded quickly to any instances of flytipping and encouraged residents to report it.

It had been proposed that the next Area Board meeting on 18 February would start an hour earlier to give parish councillors the opportunity to talk to each other.

126. **Highways Advisory Group**

126.1 Items for Local Highways and Footpaths Improvement Group (LHFIG)

A request for a 10mph reduction in the speed limit along the length of the B3108 in Winsley would be submitted to the February LHFIG. Evidence to be submitted included a petition undertaken by Winsley Hill Traffic Action Group. Statements of support from local businesses, organisations and residents would be sought. The Parish Council's case was supported by Limpley Stoke Parish Council, Unitary Cllr Nigel White and Brian Mathew MP. Cllrs Bralsford /Townsend

A request for a reduction in the speed limit on residential roads in Winsley to 20mph would also be submitted to LHFIG Cllrs Bralsford /Townsend

126.2 Other highways matters

Winsley Primary School had received a feasibility report based on the traffic survey undertaken and observations from visits by the Highways Officer. The report included a number of possible ideas: upgrading of school warning signs; introduction of no waiting lines; the building out of a crossing point; and a part-time 20mph speed limit. The Parish Council's proposal for a 20mph speed limit on residential roads in Winsley was noted. Unitary Cllr White reported on Wiltshire Council's safer schools project.

The Clerk reported on the latest information circulated about the Bradford on Avon Local Cycling and Walking Infrastructure Plan, noting that it focused on routes within Bradford on Avon, with little consideration of improving routes to and from Bradford on Avon and surrounding villages. As such it did not appear that relevant to Winsley, but the project would be monitored.

127. **Climate and Nature Advisory Group**

A QR code marker project for fields in the village had been suggested by the owner of Quoins Vineyard. The Parish Council was willing to help with promoting the scheme and with providing links on the Community website if required.

The Parish Council had received £500 from We Are Avon to support the local river guardians and this would be ringfenced for this project.

Cllr Roofe would attend the first meeting of the Wiltshire Association of Local Councils Environment Network on 29 January.

It was noted that Parish Councils had a statutory duty to protect biodiversity.

Cllrs Mann & Roofe would attend a Wild Waters Festival meeting on 28 January.

Cllrs Mann & Roofe & the Clerk would attend a meeting with a representative of Wessex Water about the village Watermark scheme.

Wales and West Utilities had to remove a tree from a verge in Late Broads; they had offered two trees in replacement. Ideas for where these trees could be planted to be sent to Cllr Roofe.

128. **Finance**

128.1 Budget for 2026/27

Councillors reviewed the budget figures for 2026/27 which had been updated in light of discussion at the December meeting.

Resolved: to approve the budget for 2026/27.

128.2 Precept for 2026/27

Councillors considered precept calculations for 2026/27. Given funds held and budget figures for 2026/27 it was felt that the charge for a Band D property should be held at the current level leading to a slight fall in the total precept to £28,597.73.

Resolved: to approve the total precept for 2026/27 as £28,597.73, with the Band D charge unchanged at £30.45/year.

128.3 **Resolved:** to approve the following payments:

- £859.40 Administration
- £273.60 BWP Creative

128.4 **Resolved:** to approve the bank reconciliation, noting the following payments since the last meeting:

- £6.00 Unity Bank charges
- £31.20 idverde for bin emptying

129. **Advisory Group Reports**

129.1 Maintenance

Cllr Sparrowhawk reported on the state of rubber surfacing in the park. There was no legal requirement for safety surfaces under the equipment in the park and it was proposed that surfacing was removed where it was not needed, or replaced with rubber matting in areas of high use. It was suggested that it would be best to remove or replace elements of surfacing over time. — Cllr Sparrowhawk

All Parish Stewards were repairing potholes so there would be no scheduled parish visits in January.

Councillors would look at the state of grit bins and aim to ensure that there was enough grit available in a useable state. — Cllrs Berry, Puma, Townsend

The need for a barrier to prevent parking at No Mans Land whilst maintaining general access was noted. Cllrs Berry & Puma would look into options for this. — Cllrs Berry, Puma

130. **Communications**

Cllr Holgate had met with representatives of the Social Club and Bowls Club.

131. **Dates of Next Meetings** (all in St Nicholas Church Hall)

Tuesday 3 February
Tuesday 3 March
Tuesday 31 March (a week earlier than usual)

It was agreed that the Annual Parish Meeting would be held on Thursday 23 April and the Clerk would contact Winsley Primary School about booking the hall.

Meeting ended 9.35pm
